



WILLINGDON CEMETERY RULES AND REGULATIONS

1. The cemetery is to be open to the public free of charge from 9.00 am until sunset every day of the year. Children under 14 years of age will not be admitted except under the charge of a responsible person; all visitors are expected to observe perfect decorum in all respects. Dogs, or other animals, are not permitted, with the exception of guide or hearing dogs. Cycling, skating or skateboarding is not permitted. The Parish Council reserves to itself the right from time to time to make alterations or additions to the specified rules, regulations, charges and fees.

Any concerns regarding the cemetery should be reported to the Cemetery Manager. Please be courteous to operational staff.

2. A register of the burials will be kept at the Parish Office, where at reasonable times, searches may be made and certified extracts obtained on payment of the appropriate fee, as published in the Cemetery Scale of Fees.

3. All grave stones, monuments, memorials and inscriptions, are subject to the approval of the Parish Council. Notification must be given of any removal of such.

No un-authorized monuments, tablets or gravestones are permitted. The Parish Council shall have the power to remove any material or inscription which they may deem objectionable and against the rules and regulations, or which may have fallen into disrepair or decay.

A copy of every inscription and drawing showing the form and dimensions of every monument must be given to the Cemetery Manager at least 10 days before the erection of such monument. The plot reference must be inscribed on the back

4. No unauthorised bricks, stones, fences or frameworks of any type or description are to be used in or upon, nor any monument or horizontal stone erected or laid upon or over any grave. No headstone or other monument is to exceed 3 feet in height from ground level, or 2ft in the Gardens of Rest and Remembrance.

Stone/marble chippings or loose substance, kerb- sets or rails are not permitted. This is to help reduce risk of damage to headstones and to make the cemetery a safe environment. Also no glass vases, any other glass item, lanterns, china items, tea lights, candles, solar lights or any fragile items to be placed on the graves, due to the risk of causing damage or danger of glass breaking into fragments when the grass is being cut. Any item deemed to be offensive, unseemly or dangerous will be removed.

Any spoil removed from graves must either be put in bags in the litter bins provided or removed from the cemetery. Persons found dumping waste spoil anywhere in the cemetery will have to pay for the cost of its removal.

5. All vehicles must stay on the roadway, with the exception of approved contractors. Failure to adhere to this condition will render you liable for any damage.

6. All monuments, tablets and grave stones, and all places of burial, shall be kept neat, clean and in good order by owners thereof or their representatives. Neglect of this regulation shall entitle the Parish Council to take such action as they consider necessary to preserve such good order. Any memorial deemed unsafe by the Parish Council will be laid down, and any subsequent repairs or re-erection of the memorial will be the responsibility of the owner. Every monument placed upon any grave shall bear the number of such grave.

7. No shrubs or trees shall be placed by users on graves, in the gardens of Rest and Remembrance or elsewhere within the cemetery. These plants may encroach upon other graves, causing distress to those tending them, or may restrict the maintenance of the cemetery.

All flowers and plants for the Garden of Remembrance are to be placed on the pea beach area above the stones. They may not be placed on pathways, as this would restrict free access for wheelchair users and others of limited mobility, nor on walls as they would be in danger of falling off in high winds.

Dead flowers and wreaths are to be removed as soon as practical and placed in the bins provided. No artificial wreaths are to be placed on graves or in the gardens of Rest and Remembrance.

Funeral flowers will be removed from the grave site one calendar month after the date of the burial.

Plants shall not be placed on the edges or corners of plots where they may interfere with the mowing and strimming of grass, including behind the headstone.

For the purposes of this section, shrubs are defined as perennial plants which bear woody stems at ground level. This includes, but is not restricted to: - heathers, roses, lavender, fuchsias, escallonia and all conifers. Regrettably failure to comply with this request will result in the removal of such shrubs.

It is not permitted to hang any item on trees within the Cemetery as it may damage the tree and frighten off wildlife.

8. Written permission for graves to be turfed is required, there will be a charge for this. This will not be unreasonably refused. All turfed graves shall be at ground level, no mounds or rounding shall be permitted.

9. It is recommended that nothing is planted on a grave for the first six months, as the level of the top of the grave will drop during that time and settlement during this time can be dependent on the weather conditions.

10. Graves which remain neglected may be dealt with under the Local Authorities' Cemeteries Order 1977 on the recommendation of the Cemetery Manager which will be ratified by Willingdon and Jevington Parish Council Cemetery Committee.

11. Graves may be affected by burials in adjoining plots. On occasions a family grave may be covered by a board in order that soil from a newly excavated grave can be collected. This will be removed as soon as is practicable after the burial has taken place. Any flowers on the grave will be carefully placed to one side and replaced after the service.

12. The Parish Council shall not be held liable for lost, misplaced or broken objects placed on graves, for damage by the elements, thieves, vandals, or other causes beyond their control. Please keep within the boundary of the grave.

13. If you have any queries, comments or complaints please contact the Cemetery Manager.

The Parish Council reserves the right to regulate plots in the cemetery and remove items which contravene the rules and regulations.