

Parish Clerk  
The Parish Office, The Triangle  
Willingdon  
East Sussex BN20 9PJ



Office Hours 9 am to 1 pm  
Monday to Friday

Telephone: 01323 489603  
email: nicola.williamson@  
willingdonandjevingtonparishcouncil.co.uk

[www.willingdonandjevington.org.uk](http://www.willingdonandjevington.org.uk)

**To Chairman and Members of the Planning, Highways and Licensing Committee**

**Councillors: Fran Pritchett (FP) (Chairman), Ben Clennell (BC), Howard Coote (HC), Sally Morris (SM), Ian Nisbet (IN), John Pritchett BEM (JP), Andy Watkins (AW).  
(With copies to other Members for information.)**

You are summoned to a meeting of the **PLANNING, HIGHWAYS AND LICENSING COMMITTEE** to be held on  
**Tuesday 2<sup>nd</sup> April 2024 at 6.45pm.**  
**At the Trinity Church Hall, Coppice Avenue, Willingdon.**

Signed: *N. Williamson*  
**Nicola Williamson (Clerk to Willingdon and Jevington Parish Council)**

**27<sup>th</sup> March 2024**

**AGENDA**

**The public have a right and are welcome to attend.**

*The press and public are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admission to Meetings) Act, 1960. Meetings may be recorded in line with the protocol agreed by the Parish Council (copies available on request).*

1. Apologies, Councillors not present and substitute Members.
2. To accept the minutes of the meeting of 11<sup>th</sup> March 2024.
3. Declarations of interest: To receive notices of declaration, personal & prejudicial, in respect of items on this agenda.
4. Public Question Time.
5. Planning Applications.

| Plan Number    | Address                                      | Proposed Works                                                                                                                       |
|----------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| WD/2024/0482/F | 29 Oldfield Road, Lower Willingdon, BN20 9QD | Single-storey rear extension, loft conversion with insertion of rooflights, conversion of garage and single-storey infill extension. |
| WD/2024/0439/F | 10 Manor Close, Willingdon, BN20 9LJ         | Demolition of conservatory and erection of single-storey rear/side extension.                                                        |
| WD/2024/0442/F | 11 Downs Road, Willingdon, BN22 0JH          | Garage conversion with link extension to create additional accommodation.                                                            |
| WD/2024/0506/F | 6 Downsview Road, Lower Willingdon, BN20 9PT | Removal of existing garage and proposed annex outbuilding.                                                                           |

**6. Planning Decisions.**

| Plan Number    | Address                                        | Decision | Comments |
|----------------|------------------------------------------------|----------|----------|
| WD/2024/0089/F | 46 Eastbourne Road, Lower Willingdon, BN20 9NS | Approve  | Object   |
| WD/2024/0161/F | 59 Church Street, Willingdon, BN22 0HR         | Approve  | Object   |

7. Planning Enforcement.
8. WDC Draft Local Plan
9. Urgent items – for noting or referral to next agenda for Full Council or appropriate committee / sub-committee.
10. Confirm the date of the next meeting – **Monday 22<sup>nd</sup> April 2024 at 7.00 pm.**

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The minutes of the **PLANNING AND LICENSING COMMITTEE**  
Held on **Monday 11<sup>th</sup> March 2024 at 7pm**  
At Willingdon Community Hub Library, Coppice Avenue

**Present:** Cllrs Fran Pritchett (FP) (Chair), Ben Clennell (BC), Howard Coote (HC), Sally Morris (SM), Ian Nisbet (IN), John Pritchett BEM (JP), Andy Watkins (AW).

**In Attendance:** Nicola Williamson (NW) – Parish Clerk.

| Item            | Subject                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Action<br>By |               |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|----------|----------|-----------------|----------------------------------------|---------|---------------|----------------|-------------------------------------------|---------|---------------|----------------|-------------------------------------|---------|------------|----------------|----------------------------------------|---------|---------------|--|
| P24/31          | <b><u>Apologies, Councillors not present and notifications of substitutes</u></b><br>There were no apologies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |               |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| P24/32          | <b><u>The minutes from the meeting held on Monday 19<sup>th</sup> February 2024</u></b><br>The minutes of Monday 19 <sup>th</sup> February 2024 were signed as a true and accurate record by Cllr F Pritchett (Chair).                                                                                                                                                                                                                                                                                                                                                                                                                         |              |               |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| P24/33          | <b><u>Declaration of interest</u></b><br>There were no declarations of interest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |              |               |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| P24/34          | <b><u>Public Question Time</u></b><br>There were no Members of Public present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |               |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| P24/35          | <b><u>Planning applications</u></b><br><b>WD/2024/0394/F 20 Eastbourne Road, Lower Willingdon, BN20 9LB</b><br>Two storey side extension, external alterations and raised piers and fencing with entrance gate to front boundary.<br><br>The Members <b>AGREED</b> to <b>SUPPORT</b> this application.<br><br><b>WD/2023/2981/F 4 the Triangle, Willingdon, BN20 9PJ</b><br>Rear addition to provide ancillary storage and bin store.<br><br>The Members <b>AGREED</b> to <b>SUPPORT</b> this application.                                                                                                                                     |              |               |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| P24/36          | <b><u>Planning Decisions</u></b> <table><tr><th>Plan Number</th><th>Address</th><th>Decision</th><th>Comments</th></tr><tr><td>WD/2023/2201/LB</td><td>51 Church Street, Willingdon, BN22 0HR</td><td>Approve</td><td>No Objections</td></tr><tr><td>WD/2023/3108/F</td><td>20 Downsvalley Road, Willingdon, BN20 9QG</td><td>Approve</td><td>No Objections</td></tr><tr><td>WD/2023/3132/F</td><td>32 Combe Rise, Willingdon, BN20 9LN</td><td>Approve</td><td>Objections</td></tr><tr><td>WD/2023/3006/F</td><td>39 St Annes Road, Willingdon, BN20 9NJ</td><td>Approve</td><td>No Objections</td></tr></table><br>These were <b>NOTED</b> . | Plan Number  | Address       | Decision | Comments | WD/2023/2201/LB | 51 Church Street, Willingdon, BN22 0HR | Approve | No Objections | WD/2023/3108/F | 20 Downsvalley Road, Willingdon, BN20 9QG | Approve | No Objections | WD/2023/3132/F | 32 Combe Rise, Willingdon, BN20 9LN | Approve | Objections | WD/2023/3006/F | 39 St Annes Road, Willingdon, BN20 9NJ | Approve | No Objections |  |
| Plan Number     | Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Decision     | Comments      |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| WD/2023/2201/LB | 51 Church Street, Willingdon, BN22 0HR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Approve      | No Objections |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| WD/2023/3108/F  | 20 Downsvalley Road, Willingdon, BN20 9QG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Approve      | No Objections |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| WD/2023/3132/F  | 32 Combe Rise, Willingdon, BN20 9LN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Approve      | Objections    |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |
| WD/2023/3006/F  | 39 St Annes Road, Willingdon, BN20 9NJ                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Approve      | No Objections |          |          |                 |                                        |         |               |                |                                           |         |               |                |                                     |         |            |                |                                        |         |               |  |

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| <b>P24/37</b> | <b>Planning Enforcement</b><br>There were <b>NONE</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                    |
| <b>P24/38</b> | <p><b>WDC Draft Local Plan</b><br/>Following the publication of WDC Draft Local Plan being made available, Members have started to look through the plans and to make notes to form a response from the Parish Council to the Consultation questions.</p> <p>Cllrs J and F Pritchett had started to make some notes and discussed with the Members as follows:</p> <p><b>Page 59 and 60 Provision of Homes</b> – with all the new homes to be built, where will all the traffic go on the roads that are already congested and can hardly cope with the traffic now.</p> <p><b>Page 64 Accommodation Needs</b> – If WDC are planning to have 19,000 new homes by 2040, nearly half of these are land banked and should be included in the total homes. It was noted that there has not been reserved matters for Mornings Mill Farm yet.</p> <p><b>Page 66 Accommodation Needs</b> – Solar Panels and electric car points should be provided with all the new affordable homes.</p> <p><b>Page 73 Comprehensive Development</b> – It will be very hard for a lot of Willingdon residents to access the new sports centre north of Hailsham which will be 8 miles away from Willingdon that WDC are building. A lot of residents will not be able to use the new sports centre due the distance and the difficulty in getting there. It was suggested that WDC should be use some of the CIL money they receive to provide sports facilities in Willingdon as we are so short of them at present and have been for years. There should be no more building on agricultural and farmland.</p> <p><b>Page 199- Affordable Homes</b> – who are these homes affordable for as the cost must be far too high for first time buyers. Members would like to see some properties being allocated/sold to local people rather than companies block buying and sold to people outside of the area who may never actually live in the homes.</p> <p><b>Page 233 – Infrastructure provision</b> – there should be a push to build a retirement home with retirement bungalows in Willingdon, which are very lacking in the area. An idea would be to approach any local landowners who are selling land to developers to see if they would be interested in the retirement home proposal. WDC should be pressed to purchase the land on Hindsland for the Medical Centre.</p> <p>Members agreed with the points made so far and Members will continue to read the Draft Local Plan and continue to make further notes.</p> |                                                    |
| <b>P24/39</b> | <p><b>Urgent Items – for noting or referral to next agenda for Full Council or appropriate committee/sub-committee.</b></p> <p>Cllr F Pritchett reported that the road between the twitten and part of Tott Yew Road was in a dreadful state. It is especially dangerous at night and had the potential to cause accidents to pedestrians. NW to report this to ESCC.</p> <p>125 Eastbourne Road – Brambles overhanging from the garden into the twitten affecting pedestrians walking down what is a safe routes to school path for both our Primary and Community School. NW to ask Dave Miles to cut the brambles back.</p> <p>Cllr J Pritchett BEM reported there is not enough lighting in Oldfield Road. NW to consult with</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p><b>NW</b></p> <p><b>NW</b></p> <p><b>NW</b></p> |

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|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|               | <p>the street lighting company to see if there is anything that can be done to improve the lighting. <b>NW</b></p> <p>Cllr Watkins reported that he had recently watched a WDC meeting on the webcast and was not entirely clear on the rules of a prejudicial declaration. NW to ask the Monitoring Officer for clarification. <b>NW</b></p> <p>Cllr F Pritchett reported the LDSC were having a zoom meeting with Vistry Homes on 12<sup>th</sup> March. Did anyone have any questions they would like asked. Cllr Coote asked if they can clear up the access road from Hindsland onto Eastbourne Road better than they are doing now. NW said she would raise the matter at the zoom meeting. <b>NW</b></p> <p>Cllr Coote reported that Lightning Fibre had completed works on Foulride Green. Although they had tidied up afterwards where they had dug, this had sunk and needs topping up. NW to contact Lightning Fibre to conduct the works. <b>NW</b></p> |  |
| <b>P24/40</b> | <b>Date of Next Meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|               | Tuesday 2 <sup>nd</sup> April 2024 at 7.00 pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

**Meeting closed at 7.35pm.**

**Signed.....Chair**

**Date.....**