



Willingdon and Jevington Parish Council Meeting

The minutes of the Meeting of the **Parish Council** held on **Monday 10th October 2022**
At Willingdon Community School, Broad Road, Willingdon.

Present: Cllrs John Pritchett BEM (JP), (Chairman), Howard Coote (HC), Christina Lynn (CL), John Martin (JM), Douglas Murray (DM), Ian Nisbet (IN), Christine Payne (CP), Fran Pritchett (FP), Stephen Shing (SS), David Small (DS),

In attendance: Nicola Williamson (NW) (Assistant Clerk).

Item	Subject	Action By
C22/099	<u>Apologies and Councillors Not Present</u> Apologies were received from: Cllr M Cooper who could not attend but technical issues meant he could not attend by zoom either. Cllr J Gleeson who was on holiday. Cllr A Watkins was unwell. These apologies were NOTED and APPROVED. Cllr B Clennell was unwell. Cllr D Shing who had a work commitment. Cllr Ryan Weedon was unwell. These apologies were NOTED. Cllrs Hayes and Morgan did not attend.	
C22/100	<u>To accept and adopt the minutes of the Full Council meeting held on Wednesday 17th August 2022</u> RESOLVED: To accept and adopt the minutes of the Full Council meeting held on Wednesday 17th August 2022. These were signed by Cllr John Pritchett BEM as a correct record. Cllr Christine Payne asked for the confidential notes of the last meeting to be sent to her – AC to email the notes.	
C22/101	<u>Declaration of Interests</u> Declarations of interest were received from: Cllr Howard Coote regarding C22/104.	
C22/102	<u>Public question time – to deal with any questions received from members of the public relating to items on this agenda.</u> There were no members of public present.	
C22/103	<u>Report from Council Chairman and questions from Members</u> The report was NOTED.	
C22/104	<u>Report from Assistant Clerk and questions from Members.</u> The Chairman read the report which had been circulated with the agenda. The report was NOTED. Coppice Avenue Bus Shelter – to chase up the works from ESCC.	

	The Assistant Clerk confirmed that two new benches had been installed in The Thatchings and Mill Road. A new bench has been installed at the Willingdon Memorial Hall by Haine & Sons Funeral Directors in memory of lives lost during covid. AC confirmed that a license from ESCC has not been sought yet to install a new bench in Broad Road. Cllr Lynn to confirm the exact location. Foulride Green – an idea to have an Orchard planted on the green was deemed unsuitable due to the ground getting wet and waterlogged. The proposed plans to have one exit point on the green would be brought up at the next Large Development sub-committee meeting under Reserved Matters on Mornings Mill Farm. The Members noted the Mornings Mill Farm appeal had been granted to the Appellants, but no decision had been made on the Hindsland appeal yet. Mornings Mill Exempt meeting – AC to ask for details of the meeting and costs awarded under a freedom of information request. AC reported that there has been good feedback about this new equipment at Huggett's Lane Recreation Ground and the new green gym at Tott Yew Recreation Ground. AC reported to members that the works will commence on the 12th December to update some of the equipment. AC to ask ESCC to keep us up to date with any works commencing in the village. Cllr J Pritchett reported that The Windmill repairs had commenced. Cllr D Murray reported that Wannock Memorial Hall was holding a warm Hub on Wednesday all day for residents to come in for refreshments and some warmth.	NW CL
C22/105	<u>Reports from County and District Councillors and questions from Members</u> The report was emailed to the Assistant Clerk prior to the meeting. The Assistant Clerk to email Members the report. Cllr J Pritchett enquired what ESCC were doing on the A 2270. Cllr S Shing informed the members that ESCC were doing survey works for the proposed bus lane, which has been delayed by a year due to covid. Cllr Shing advised the Members that he asked ESCC to clean up the roads after any works had taken place – to no avail.	
C22/106	<u>Questions to Committee Chairmen and minutes for Adoption by Full Council</u> <u>RESOLVED:</u> Members <u>AGREED</u> adoption of the following minutes: - Cemetery – Cllr Pritchett, Minutes of 8th August 2022. - Events – Cllr Lynn, Minutes of 8th August 2022. - Finance and General Purposes – Cllr J Gleeson 26th September 2022. - Personnel – Cllr Coote, 14th September 2022. - Planning – Cllr F Pritchett, Minutes of – 1st August, 22nd August, 26th September 2022. Cllr Small asked for the minutes to be updated with his apologies. - Recreation Grounds – Cllr Nisbet, Minutes of 5th August 2022.	NW
C22/107	<u>Recommendations from Finance & General Purposes Meeting 26th September 2022.</u> The Assistant Clerk's report was <u>NOTED</u>. <u>Review of Council Policies</u> <u>Freedom of Information Scheme</u> <u>Member Officer Relations Protocol</u> <u>Printing and Copying Policy</u> It was <u>AGREED</u> that no changes were needed at this time. - Financial Matters - To consider Audit report – This was <u>NOTED</u>. - Cil funds update – It was <u>AGREED</u> to give the library £1200 towards the new kitchen at Willingdon Library. - Councillor Allowance – It was <u>AGREED</u> that the Council would RECOMMEND a carers' Allowance for Parish Councillors. - Library Lease – This has been <u>AGREED</u> to be signed off. - Brodricklands Head of Terms – It was <u>AGREED</u> to <u>RECOMMEND</u> accepting the wording following recommendations from the Recreation Committee. AC to check with our solicitor he has read and agreed it as well.	
C22/108	<u>Finance Update</u> - To consider the Reconciliation 2nd Quarter. - To consider the Payments List 2nd Quarter – July -September 2022.	NW

	iii) Budgetary Controls Income & expenditure to 30th September 2022. iv) Mid-year Audit booked for 20th October 2022. These were all NOTED.	
C22/109	<u>Personnel Matters – Update</u> Cllr J Pritchett informed Members that Lin Baxter was helping in the office three days a week. Lin used to be the Parish Clerk for Willingdon and Jevington and has plenty of experience. AC informed members that there have been no applicants for the Clerk's job so far. Esalc had reported that other Clerk job roles are not being filled at the moment. There was an Esalc meeting on Tuesday evening where they would be discussing the problems of filling the role. Members discussed the next steps of advertising the job to a wider a field and using the website Indeed to advertise the job. An option would be to split the job role into two.	
C22/110	<u>Public Question Time</u> No Members of Public	
C22/111	<u>Risk management – to consider the effects (if any) arising from items on the agenda</u> None	
C22/112	<u>Urgent items – for noting or referral to next agenda for Full Council or appropriate committee/sub-Committee</u> The Trustees of Willingdon Library would like to add W&JPC to their letterheads in recognition of their continued support. The Members thought that "Supported by W&JPC" would be a good idea. All committees to think about the forthcoming budget setting. Cllr F Pritchett encouraged Members to attend the charity coffee morning at the British Queen – the next one coming Thursday morning. Cllr F Pritchett reported that St Marys Church was holding their Christmas Tree Festival again this year. Cllr Lynn happy to decorate the tree again recycling previous decorations used.	<u>CL</u>
C22/113	The next meeting would be on Monday 19th December 2022.	<u>NW</u>

Meeting ended at 8.45pm

Signed..... (Committee Chair)

Date.....