

Assistant Clerk
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The minutes of the **EVENTS COMMITTEE** held on **Monday 15th July 2019**

At Willingdon Community School, Broad Road, Willingdon.

Present: Cllrs Christina Lynn- Chair (CL), Martin Cooper (MC), Paul Hayes (PH), John Martin (JM), Gareth Morgan (GM), Ian Nisbet (IN), Rebecca Preston (RP), Fran Pritchett (FP), John Pritchett (JP).

In Attendance: – Nicola Williamson (Assistant Clerk).

<u>Item</u>	<u>Subject</u>	<u>Action By</u>
<u>E19/165</u>	<u>Apologies and Councillors not present</u> No apologies	
<u>E19/166</u>	<u>To accept the minutes from the meeting held on 20th May 2019</u> <u>RESOLVED:</u> To accept the minutes of 10 th June 2019 as an accurate and true record, and these were signed by Cllr Christina Lynn (Chair).	<u>NW</u>
<u>E19/167</u>	<u>Declarations of interest</u> No Declarations	
<u>E19/168</u>	<u>Public Question Time</u> No one attended.	
<u>E19/169</u>	<u>Public Information Day</u> Members <u>NOTED</u> the Assistant Clerk's report. Assistant Clerk confirmed to the Members the organisations that have confirmed so far: CAB, WDC-Energy, RBL, Willra, First Responders, Cuckmere Buses, Care for the Carers, ESAB, Mother Theresa's, Downland Singers and Trinity Church. Assistant Clerk to chase up all the other invites and put an invitation for stall holders on the Facebook community page. Cllr Lynn asked for volunteer Councillors on the day to help out.	<u>NW</u>
<u>E19/170</u>	<u>Book Character Competition</u> Members <u>NOTED</u> the Assistant Clerk's report. Posters have been circulated to WI, Adult Clubs, Schools, Church Clubs, Guides, Rainbows and any other children's clubs. It is advertised in the herald, website and Facebook. Cllr Lynn advised the Members that she went to see the WI to encourage entries. Cllr Lynn to visit Willingdon primary school to encourage the school children to enter. Judging will take place in October at the Arts, Craft and Activities Day.	<u>NW</u>

<u>E19/171</u>	<u>Arts, Craft and Activities Day</u> Assistant Clerk confirmed this Event will be at the Trinity Church Hall. Members had a discussion about who to invite. Ideas were Bee Keeping, Sussex Truggery, Jewellery making, Glass making, Flower arranging, Wood burning. Assistant Clerk to contact organisations and to advertise it on the Community Facebook page.	<u>NW</u>
<u>E19/172</u>	<u>VE Day</u> Members <u>NOTED</u> the Assistants Clerk report. The Parish Council are very enthusiastic to be involved in next year's VE Day celebrations taking place on 8 th , 9 th and 10 th May with the Willingdon Community. The Parish Council have registered their interest with the Armed Forces Charity that is arranging the celebration countrywide. The Piper Ian White has been booked to play on Friday 8 th May at 3pm when all pipers from around the country will play the bagpipes. Details have been sent to all the churches, pubs and the British Legion to get involved in the village. So far the British Queen Pub, Seven Sisters Pub and St Mary's Church are all interested. The British Queen has already started arranging the weekend at the Pub. Members had a lengthy discussion with plenty of ideas being explored. Members <u>AGREED</u> to invite all interested parties to the Events meeting in September where ideas can be organised.	
<u>E19/173</u>	<u>Budgetary Controls - income and expenditure year to date</u> Members <u>NOTED</u> the report.	<u>NW</u>
<u>E19/174</u>	<u>Risk Management – to consider the effects (if any) arising from items on the agenda</u> None	
<u>E19/175</u>	<u>Urgent items and items for referral to next agenda</u> Cllr Lynn confirmed that £1436.40 had been raised at this year's Music in the Park. Assistant Clerk to chase up Ultralights about fixing the broken Christmas Tee light cable on the tree near the office. Assistant Clerk to purchase a Christmas Star light for the office – will do once the Christmas lights are available again in the shops. Assistant Clerk to contact Ultralight about prices for Christmas lights for Freshwater Square on three of the Parish Councils lampposts. St Marys Church Christmas Tree Festival – Committee have initially agreed to sponsor a tree. Assistant Clerk to contact the church for costs for Full Council to agree. The Mill – Members agreed that the Parish Council will continue to advertise events for the Mill even though Members are disappointed that Willingdon has been dropped from Willingdon & Polegate Windmill despite the Windmill being in Willingdon.	<u>NW</u> <u>NW</u> <u>NW</u> <u>NW</u>
<u>E19/176</u>	Meeting closed at 7.40pm. Date of next meeting Monday 9th September 2019 at 7.30pm	

Signed..... Chairman

Date.....