

Parish Clerk  
Council Office, The Triangle  
Willingdon  
East Sussex BN20 9PJ



Office Hours 9 am to 1 pm  
Monday to Friday

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To Chair and Members of the Finance and General Purposes Committee  
Councillors: Ian Nisbet (IN) (Chair), Ben Clennell (BC), Martin Cooper (MC), Dionne Daniel (DD),  
Christine Payne MBE (CP), Fran Pritchett (FP), John Pritchett BEM (JP),  
Stephen Shing (SS), Andy Watkins (AW), Ryan Weedon (RW).  
(With copies to other Members for information)

You are summoned to a meeting of the Finance and General Purposes Committee  
to be held on  
**Monday 14<sup>th</sup> September 2026 at 7.30pm**  
At the Willingdon Community Hub Library, Coppice Avenue, Willingdon.

Signed: 

8th September 2026

**Suzy Standen-Payne (Parish Clerk and RFO to Willingdon and Jevington Parish Council)**

**The public have a right and are welcome to attend.**

*The press and public are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admission to Meetings) Act, 1960. Meetings may be recorded in line with the protocol agreed by the Parish Council (copies available on request).*

### **AGENDA**

**09.01. Apologies, Councillors not present, and notification of substitutes.**

**09.02. To accept and sign the minutes as a true and accurate record of the meeting held on Monday 22nd June 2026.**

**09.03. Declarations of interest:** To receive notices of declaration, personal and prejudicial, in respect of items on this agenda.

**09.04. Public question time** – to deal with any questions received from members of the public.

**09.05. To consider the Parish Clerk's report.**

**09.06. Administrative Matters**

- i) Property matters
- ii) Website and social media
- iii) Newsletter

**09.07. Financial Matters**

- i) Update from the Responsible Finance Officer
- ii) Reconciliation for June and July 2026 to agree to recommend for approval.
- iii) Payment List for June and July 2026 to agree to recommend for approval.
- iv) Budgetary Controls – Income and Expenditure year to date for all committees
- v) Earmarked and CIL Reserves
- vi) CIL Allocations
- vii) Wealden Citizens Advice Fund – to receive an update and approve the grant application request for £1300 for 2026/2027

**09.08. Policing Matters**

- i) Any policing updates

**09.09. School Liaison**

- i) Willingdon Primary School
- ii) Willingdon Community School

**09.10. Review of Council Policies**

- i) Procurement Policy

**09.11. Terms of Reference** To review and agree any updates to the Terms of Reference for the Planning, Highways and Licensing Committee.

**09.12. Assets of Community Value to register with Wealden District Council**

To consider potential nominations for additional Assets of Community Value within the parish.

**09.13. Community Asset Disposal Framework – Wealden District Council**

To consider whether the Parish Council wishes to submit Expressions of Interest for the assets:

- i) WDC150 Amenity Land, Hamlands Estate
- ii) WDC40 Car Park, Pentlands, Jevington
- iii) WDC149 Amenity Land, Wannock Gardens
- iv) WDC172 Churchyard, St Mary's, Church Street

**09.14. To consider the quotes received for air conditioning for the Parish Office and agree which one to proceed with.**

**09.15. To approve the grant request submitted by Willingdon Cricket Club, recommended and supported by the Recreation Committee**

- i) To approve the grant application for replacement cricket nets at a cost of £690 excluding VAT. An additional £360 excluding VAT would apply for PVC sleeves to be sewn into the top and bottom of the netting.

***NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.***

**09.16. Personnel Matters** – Update on any personnel issues

**09.17. Risk management** – to consider the effects (if any) arising from items on the agenda.

**09.18. Urgent items** – for noting or referral to the next agenda for Full Council or the appropriate committee/sub-committee.

**09.19. Date of Next Finance and General Purposes Committee Meeting** Monday 7<sup>th</sup> December 2026



Assistant Clerk  
Council Office,  
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East Sussex BN20 9PJ



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**The Minutes of the Finance and General Purposes Committee  
held on Monday 22<sup>nd</sup> June 2026 7.30pm  
At the Willingdon Community Hub Library, Coppice Avenue, Willingdon.**

**Present:** Cllrs Ian Nisbet (Chair), Ben Clennell (BC), Martin Cooper (MC), Dionne Daniel (DD), Fran Pritchett (FP), John Pritchett BEM (JP), Andy Watkins (AW), Ryan Weedon (RW).

**In Attendance:** Suzy Standen-Payne (Parish Clerk and RFO)

| <u>Item</u> | <u>Minutes</u>                                                                                                                                                                                                                                                                                                                                                                      | <u>Action<br/>by</u> |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| FGP26/35    | <p><b>Apologies, Councillors not present and notification of any substitute Members.</b><br/>There were apologies from Cllr Christine Payne who was on holiday and Cllr Stephen Shing who was unable to attend.</p> <p>These were <b>NOTED</b> and <b>ACCEPTED</b>.</p>                                                                                                             |                      |
| FGP26/36    | <p><b>To accept the minutes from the meeting held on Monday 7<sup>th</sup> April 2026.</b><br/><b>RESOLVED:</b> To accept the minutes from the meeting held on Monday 7<sup>th</sup> April as a true and accurate record, then signed by Cllr Ian Nisbet (Chair).</p> <p>Cllrs Fran Pritchett and Andy Watkins retrospectively declared an interest in respect of the Windmill.</p> |                      |
| FGP26/37    | <p><b>Declarations of interest: To receive notices of declaration, personal and prejudicial, in respect of items on this agenda.</b></p> <p>Cllr Dionne Daniel declared an interest in the allotments.</p>                                                                                                                                                                          |                      |
| FGP26/38    | <p><b>Public question time - to deal with any questions received from members of the public relating to items on this agenda</b></p> <p>There were no members of the public in attendance.</p>                                                                                                                                                                                      |                      |
| FGP26/39    | <p><b>To note and receive a report from the Parish Clerk</b></p> <p>Members <b>NOTED</b> and received the report from the Parish Clerk.</p>                                                                                                                                                                                                                                         |                      |

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|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
|                 | Cllr Dionne Daniel clarified that allotment plot holders had not been issued with individual padlocks, but had instead been provided with the access code for the padlock on the main gate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                           |
| <b>FGP26/41</b> | <p><b>Terms of Reference</b></p> <p>Members reviewed and agreed updates to the Terms of Reference for the following committees:</p> <p>(i) Amenities Committee: <b>RESOLVED:</b> Members <b>AGREED</b> to accept the Terms of Reference.</p> <p>It was noted that responsibility for the wildflower area at Meadowburne should be referred back to Full Council for clarification.</p> <p>(ii) Cemetery Committee: <b>RESOLVED:</b> Members <b>AGREED</b> to accept the Terms of Reference.</p> <p>Members discussed whether cemetery provision should refer only to residents of Willingdon and Jevington or also to non-residents, and agreed that clarification should be sought regarding any legal obligation to accept non-residents.</p> <p>(iii) Events Committee: <b>RESOLVED:</b> Members <b>AGREED</b> to accept the Terms of Reference.</p> <p>Members noted that, where external providers are used for events, they must have the relevant permissions, licences and risk assessments in place.</p> <p>(iv) Finance and General Purposes Committee:<br/><b>RESOLVED:</b> Members <b>AGREED</b> to accept the Terms of Reference, subject to minor amendments, including correcting the footer wording.</p> <p>It was noted that point 5, the future status of the Personnel Sub-Committee remained under review.</p> <p>(v) Planning, Highways and Licensing Committee: <b>RESOLVED:</b> Members <b>AGREED</b> to accept the Terms of Reference, subject to amendments to include highways within the relevant wording, add reference to successor bodies, and remove duplication relating to Strengthening Local Relationships where covered elsewhere.</p> <p>(vi) Recreation Committee: <b>RESOLVED:</b> Members <b>AGREED</b> to accept the Terms of Reference.</p> <p>Members agreed to use "Meadowburne Pavilion and Sports Pitches" pending any future decision on the formal name of the site by the Recreation Committee.</p> | <p><b>SSP</b></p> <p><b>SSP</b></p> <p><b>SSP</b></p> <p><b>SSP</b></p> <p><b>SSP</b></p> |

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |     |
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| FGP26/42 | <p><b>Sub-Committees</b></p> <p>Members <b>appointed a Chair</b> and <b>members</b> and <b>reviewed and agreed the Terms of Reference</b> for the following Sub-Committees:</p> <p>i) Personnel Sub-Committee:<br/> <b>RESOLVED:</b> Members <b>AGREED</b> the following in respect of the Personnel Sub-Committee:<br/> <b>Chair:</b> Cllr Martin Cooper<br/> <b>Members:</b> Cllrs Christine Payne, Howard Coote and John Pritchett<br/> <b>Terms of Reference:</b> Accepted, subject to an amendment that the Personnel Sub-Committee should hold a minimum of two meetings annually.</p> <p>Cllr Dionne Daniel objected to voting, as she did not agree that Personnel should be a sub-committee and considered that Personnel should report directly to Full Council.</p> <p>ii) Governance Sub-Committee:<br/> <b>RESOLVED:</b> Members <b>AGREED</b> the following in respect of the Governance Sub-Committee:<br/> <b>Chair:</b> Cllr Andy Watkins<br/> <b>Members:</b> Cllrs John Pritchett, Ben Clennell and Christine Payne<br/> <b>Terms of Reference:</b> Accepted.<br/> Members noted that boundary matters and forthcoming unitary arrangements may require further work.</p> <p>iii) Community Infrastructure Levy (CIL) Sub-Committee:<br/> <b>RESOLVED:</b> Members <b>AGREED</b> the following in respect of the Community Infrastructure Levy (CIL) Sub-Committee:<br/> <b>Chair:</b> Cllr John Pritchett<br/> <b>Members:</b> Cllrs Ryan Weedon, Christine Payne and Ian Nisbet<br/> <b>Substitute:</b> Cllr Ben Clennell<br/> <b>Terms of Reference:</b> Accepted.</p> <p>iv) Business Plan Sub-Committee:<br/> <b>RESOLVED:</b> Members <b>AGREED</b> the following in respect of the Business Plan Sub-Committee:<br/> <b>Chair:</b> Cllr Ian Nisbet<br/> <b>Members:</b> Cllrs Christine Payne and John Pritchett<br/> <b>Terms of Reference:</b> Accepted.<br/> It was suggested that the parish newsletter could include updates on business plan activities where appropriate.</p> <p>Members discussed whether there could be any conflict in the same councillor chairing both Finance and General Purposes and the Business Plan Sub-Committee; it was agreed that potential conflicts should be considered and declared as necessary.</p> | SSP |
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| FGP26/43 | <p><b>Financial Matters</b></p> <p>i) Update from the Responsible Finance Officer</p> <p>Members <b>NOTED</b> the report from Andy Beams (the support to the RFO) that the year-end processes had been completed satisfactorily, the internal audit was complete.</p> <p>The relevant documents had been published and forwarded to the external auditor.</p> <p>It was agreed that Andy Beams should be referred to as financial support rather than RFO. The Clerk was asked to clarify the independence arrangements for the internal audit provider.</p> <p>ii) Reconciliation for March 2026 for agreement<br/> <b>RESOLVED:</b> Members <b>AGREED</b> to accept the March 2026 bank reconciliation.</p> <p>iii) Payment List for March and April 2026 for agreement<br/> <b>RESOLVED:</b> Members <b>AGREED</b> to accept the March and April payment lists. The Clerk was asked to check the councillors' allowance payment and the £13,000 payment to BDW Southern Counties.</p> <p>iv) Budgetary Controls – Income and Expenditure year to date for all committees<br/> <b>RESOLVED:</b> Members <b>AGREED</b> to accept the income and expenditure reports. Members suggested that detailed financial questions should, where possible, be submitted in advance of meetings to allow the Clerk time to respond. The Clerk was asked to check the councillors' allowance figure within civic expenses.</p> <p>v) Earmarked and CIL Reserves<br/> Members discussed the allocation and monitoring of reserves, including interest earned on council funds and the need to monitor CIL spending deadlines.</p> <p>vi) CIL Allocations<br/> <b>RESOLVED:</b> Members <b>AGREED</b> to accept the CIL allocations.</p> <p>vii) Wealden Citizens Advice Fund update<br/> Members <b>NOTED</b> that £300 had been spent on a washer/dryer for a resident in need.</p> | <p>SSP</p> <p>SSP</p> <p>SSP</p> |
| FGP26/44 | <p><b>Review of Council Policies</b></p> <p><b>RESOLVED:</b> Members <b>AGREED</b> to approve the Privacy Policy, subject to revising the section relating to email newsletters.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>SSP</p>                       |
| FGP26/45 | <p><b>Policing Matters</b></p> <p>Members <b>NOTED</b> the policing update, including reports of stolen motorcycles being ridden in the area. It was noted that arrests had been made and no further incidents had been reported.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                  |

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|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|                 | <p>Concerns were raised regarding shoplifting at Tesco, Freshwater Square, and motorcycle noise late at night in Willingdon. SSP to notify Lauren Tilbury PCSO.</p> <p>Residents should be encouraged to report incidents directly to the police and obtain a reference number.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>SSP</b> |
| <b>FGP26/46</b> | <p><b>Personnel Matters</b></p> <p>Members noted that the Assistant Clerk had undertaken additional hours in supporting and training the Parish Clerk.</p> <p><b>RESOLVED:</b> Members <b>AGREED</b> that the Assistant Clerk should be paid for the additional hours worked, rather than accruing further time off in lieu, and that any future additional hours may be approved by the Parish Clerk.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |
| <b>FGP26/47</b> | <p><b>Risk management</b> – to consider the effects (if any) arising from items on the agenda. None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |
| <b>FGP26/48</b> | <p><b>Urgent items – for noting or referral to next agenda for Full Council or appropriate committee/sub-committee</b></p> <p>Cllr Martin Cooper raised the following matters for follow-up:</p> <ol style="list-style-type: none"> <li><b>Tender selection criteria:</b> clarification was requested as to whether tender evaluation is based on price only, or whether other criteria are used, and whether these are clearly shown in tender documentation.</li> <li><b>Third-party projects:</b> clarification was requested as to whether organisations receiving Council funding should be expected, or required, to follow equivalent competitive tendering processes.</li> <li><b>Electric vehicle charging points:</b> it was asked whether the Amenities Committee could consider using staff parking spaces for electric vehicle charging points, subject to feasibility, permissions and lease requirements.</li> <li><b>HGV parking:</b> clarification was requested as to whether there is a maximum size for vehicles parked long term on the highway.</li> <li><b>Air Ambulance:</b> it was noted that the Air Ambulance had not applied for the grant this year.</li> </ol> <p>Cllr Ben Clennell raised a concern regarding the following:</p> <ol style="list-style-type: none"> <li><b>Walnut tree at Wannock Hall:</b> Cllr Ben Clennell raised a concern about a walnut tree planted close to the wall, which may require relocation.</li> </ol> |            |
| <b>FGP26/49</b> | <b>Date of next Meeting will be Monday 14th September 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |

The meeting closed at 8.47pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



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## **Parish Clerk's Report for the Finance & General Purposes Committee, Monday 14 September 2026**

### **Agenda Item 09.05. Parish Clerk's Report**

### **Agenda Item 09.06. Administrative Matters**

- i. **Property matters:** Repairs have been carried out to both toilet doors at the Parish Office. The disabled toilet door is due to be replaced with a metal door; however, cracks have since been discovered in the building. A structural engineer will be attending to assess the issue before any replacement doors are fitted. A leak has also occurred in the disabled toilet, and plumbers have attended and subsequently found rats in the attic. There is also a pigeon problem on the roof. These matters are all being dealt with.
- ii. **Website and social media:** The new website is still under construction. Meetings are taking place this week to progress the booking system and online payment system.
- iii. **Newsletter:** The next newsletter is due to go out in October. Councillors are asked to send in any stories, updates, or items they would like included, particularly good news from the community or work being carried out locally.

### **Agenda Item 09.07. Financial Matters**

- i) **Update from the Responsible Finance Officer**  
I have been working with Andy Beams on the monthly accounting procedures, while he has continued to oversee the monthly reconciliations.
- ii) **Reconciliation for June and July 2026**  
The Responsible Finance Officer, Andy Beams, has completed the monthly reconciliations for June and July 2026 satisfactorily.
- iii) **Payments List for June and July 2026 for agreement:**  
June total: £63,662.27  
July total: £55,983.57  
Please see attached.
- iv) **Budgetary controls – income and expenditure report to date for all committees**  
Please see attached.

**v) Earmarked and CIL reserves**

Please see attached.

**vi) CIL Allocation**

Please see attached.

**vii) Wealden Citizens Advice Fund update**

The District Administrator reported that there has been no further expenditure since the last report to the Finance & General Purposes Committee. The current balance remains £3,775.06.

Members are asked to retrospectively approve the grant application request of £1,300 for 2026/2027, to contribute to the running costs of the service to residents.

**Agenda Item 09.08. Policing Matters**

PCSO Lauren Tilbury to give a verbal update.

**Agenda Item 09.10. Review of Council Policies – see attached**

**i) Procurement Policy**

**Agenda Item 09.11. Terms of Reference** for the Planning, Highways and Licensing Committee – see attached.

**Agenda Item 09.12. Assets of Community Value to register with Wealden District Council**

The Willingdon Community Hub Library is already registered as an Asset of Community Value. Members are asked to consider whether there are any other buildings, land or community spaces within the parish that may be suitable for nomination to Wealden District Council, and to put forward any suggestions for discussion. Examples may include local halls, such as Wannock Hall, and Triangle land, subject to eligibility and further checks.

**Agenda Item 09.13. Community Asset Disposal Framework – Wealden District Council**

Members are asked to consider whether the Council wishes to submit an expression of interest to Wealden District Council in relation to any of the assets listed at Appendix 1.

**Agenda Item 09.14. Air conditioning quotes and recommendation – see attached.**

**Agenda Item 09.16. Personnel Matters**

- i) The 2026 NJC pay award has now been agreed. Staff pay rates and allowances will increase by **3.3%** from 1 April 2026. The increase will be included in September salaries and will be backdated to 1 April 2026.

Date: 13/07/2026

Willingdon and Jevington Parish Council

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Time: 21:09

**Bank Reconciliation Statement as at 30/06/2026  
for Cashbook 1 - Co-op Current Account**

User: A.BEAMS

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u>   |
|----------------------------------------|-----------------------|----------------|-------------------|
| Co-op Current Account                  | 30/06/2026            |                | 162,295.13        |
|                                        |                       |                | <u>162,295.13</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>  |                   |
| 20/04/2026 405313                      | Victim Support        | 150.00         |                   |
|                                        |                       |                | <u>150.00</u>     |
|                                        |                       |                | 162,145.13        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                |                   |
| 11/06/2026                             |                       | 5.00           |                   |
| 26/06/2026                             |                       | 4,420.00       |                   |
|                                        |                       |                | <u>4,425.00</u>   |
|                                        |                       |                | 166,570.13        |
| <b>Balance per Cash Book is :-</b>     |                       |                | <b>166,570.13</b> |
| <b>Difference is :-</b>                |                       |                | <b>0.00</b>       |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....



Date: 11/08/2026

Willington and Jevington Parish Council

Page 1

Time: 15:45

Bank Reconciliation Statement as at 31/07/2026  
for Cashbook 1 - Co-op Current Account

User: A.BEAMS

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>   |
|----------------------------------------|-----------------------|------------------------------------|-------------------|
| Co-op Current Account                  | 31/07/2026            |                                    | 123,601.56        |
|                                        |                       |                                    | 123,601.56        |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                   |
|                                        |                       | 0.00                               |                   |
|                                        |                       |                                    | 0.00              |
|                                        |                       |                                    | 123,601.56        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                   |
|                                        |                       | 0.00                               |                   |
|                                        |                       |                                    | 0.00              |
|                                        |                       |                                    | 123,601.56        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>123,601.56</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>       |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....



Time: 13:00

## Co-op Current Account

## List of Payments made between 01/06/2026 and 30/06/2026

| <u>Date Paid</u> | <u>Payee Name</u>              | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorised Ref</u> | <u>Transaction Detail</u>   |
|------------------|--------------------------------|------------------|--------------------|-----------------------|-----------------------------|
| 01/06/2026       | Tesco Mobile Limited           | DD               | 24.99              |                       | Tesco Mobile Limited        |
| 01/06/2026       | Biffa Waste Services           | DD               | 148.80             |                       | Waste Apr 26                |
| 01/06/2026       | Adapptify Ltd (Flexx Creative) | DD               | 21.99              |                       | Web hosting Jun 26          |
| 01/06/2026       | Business Stream                | DD               | 18.94              |                       | Water Cem - Feb-May 26      |
| 01/06/2026       | Business Stream                | DD               | 225.02             |                       | Water - Traingle Feb-May 26 |
| 01/06/2026       | Wealden District Council       | DD               | 190.00             |                       | NNDR - Cemetery             |
| 01/06/2026       | Wealden District Council       | DD               | 293.00             |                       | NNDR - Office               |
| 03/06/2026       | Bee Happy Payroll Ltd          | BACS             | 14.00              |                       | Payroll Inv WJPCM226        |
| 03/06/2026       | Saunders Security              | BACS             | 155.00             |                       | TY Locking May 26           |
| 03/06/2026       | St John Ambulance              | BACS             | 208.80             |                       | MITP First Aid              |
| 03/06/2026       | Endeavour Business IT Solution | BACS             | 247.14             |                       | MS Licences Jun 26          |
| 03/06/2026       | Endeavour Business IT Solution | BACS             | 380.70             |                       | Avast subscription          |
| 03/06/2026       | CS Printers                    | BACS             | 431.40             |                       | MITP leaflets & comp slips  |
| 03/06/2026       | Mulberry LAS Ltd               | BACS             | 564.00             |                       | RFO support May 26          |
| 03/06/2026       | Southern Land Services         | BACS             | 1,860.44           |                       | Grounds Maint May 26        |
| 03/06/2026       | Southern Land Services         | BACS             | 8,491.96           |                       | NMG ashes section           |
| 03/06/2026       | Viking                         | BACS             | 175.10             |                       | Stationery                  |
| 03/06/2026       | Viking                         | BACS             | 37.33              |                       | accident book               |
| 03/06/2026       | Viking                         | BACS             | 140.57             |                       | Supplies H Lane             |
| 03/06/2026       | Lewes District Council         | BACS             | 48.00              |                       | Lewes District Council      |
| 04/06/2026       | Endeavour Business IT Solution | BACS             | 20.34              |                       | MS 365 Jun 26               |
| 04/06/2026       | Nicola Williamson              | BACS             | 339.98             |                       | Expenses - Gazebos          |
| 08/06/2026       | Biffa Waste Services           | DD               | 11.87              |                       | Excess Weight charges       |
| 10/06/2026       | Croner Group Ltd               | DD               | 220.88             |                       | HR Support Jun 26           |
| 10/06/2026       | Leslie Baldock                 | BACS             | 200.00             |                       | PA for MITP                 |
| 10/06/2026       | Sam Heynes                     | BACS             | 450.00             |                       | CILCA support               |
| 10/06/2026       | East Sussex ALC Ltd            | BACS             | 2,516.94           |                       | Subscription                |
| 10/06/2026       | Skinners Sheds                 | BACS             | 7,751.00           |                       | Allotment sheds             |
| 10/06/2026       | UK Safety Management           | BACS             | 304.31             |                       | PAT testing                 |
| 10/06/2026       | Southern Land Services         | BACS             | 508.45             |                       | Ashes                       |
| 10/06/2026       | Southern Land Services         | BACS             | 1,938.97           |                       | Burials                     |
| 12/06/2026       | Colleen Budd                   | BACS             | 10.50              |                       | Bin bags                    |
| 12/06/2026       | Hire-A-Loo                     | BACS             | 132.85             |                       | Cem toilet May 26           |
| 12/06/2026       | Leaflet Marketing Ltd          | BACS             | 600.00             |                       | Leaflet delivery            |
| 15/06/2026       | Argos                          | CARD             | 149.99             |                       | Vacuum Cleaner              |
| 15/06/2026       | British Gas                    | DD               | 76.67              |                       | Elec H Lane May 26          |
| 15/06/2026       | Nicola Williamson              | BACS             | 46.15              |                       | Staff expenses              |
| 15/06/2026       | Fiona White                    | BACS             | 50.00              |                       | Allotment refund            |
| 15/06/2026       | Saunders Security              | BACS             | 155.00             |                       | TY Locking May 26 DUPLICATE |
| 15/06/2026       | St John Ambulance              | BACS             | 208.80             |                       | MITP First Aid DUPLICATE    |
| 15/06/2026       | Rialtas Business Solutions Ltd | BACS             | 212.00             |                       | Software licence            |
| 15/06/2026       | Milhams (Eastbourne) Ltd       | BACS             | 4,794.00           |                       | Grass cutting 11 Jun        |
| 15/06/2026       | Alexandra Security Ltd         | BACS             | 8,078.87           |                       | Allotment gates             |

## List of Payments made between 01/06/2026 and 30/06/2026

| <u>Date Paid</u>      | <u>Payee Name</u>             | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorised Ref</u> | <u>Transaction Detail</u> |
|-----------------------|-------------------------------|------------------|--------------------|-----------------------|---------------------------|
| 17/06/2026            | Russell 4 Glass               | BACS             | 130.00             |                       | Telephone box glass       |
| 19/06/2026            | David Miles                   | BACS             | 7,896.00           |                       | Inv 94                    |
| 19/06/2026            | Viking                        | BACS             | 107.72             |                       | Printer paper             |
| 22/06/2026            | Amazon EU SarL                | CARD             | 68.71              |                       | Fly screen/swatter        |
| 22/06/2026            | Suzy Standen Payne            | BACS             | 23.87              |                       | Staff expenses            |
| 22/06/2026            | Streetlights                  | BACS             | 126.00             |                       | Col 136                   |
| 22/06/2026            | DWPCMGEMPLOYER                | BACS             | 165.64             |                       | WM329299B                 |
| 24/06/2026            | Spitfire Network Services Ltd | BACS             | 2.40               |                       | Call charges May 26       |
| 24/06/2026            | Colleen Budd                  | BACS             | 1.20               |                       | Staff expenses            |
| 24/06/2026            | Cooked Castles                | BACS             | 145.00             |                       | Bouncy Castle MITP        |
| 24/06/2026            | Alexandra Security Ltd        | BACS             | 318.00             |                       | Carriage for fencing      |
| 24/06/2026            | East Sussex Pension Fund      | BACS             | 1,155.12           |                       | LGPS Jun 26               |
| 24/06/2026            | Lewes District Council        | BACS             | 98.90              |                       | Play inspections Jun 26   |
| 24/06/2026            | Lewes District Council        | BACS             | 98.80              |                       | Play inspections July 26  |
| 24/06/2026            | Lewes District Council        | BACS             | 160.80             |                       | Annual play insp recharge |
| 25/06/2026            | Staff Salaries                | BACS             | 7,043.73           |                       | Staff Salaries - Jun 26   |
| 25/06/2026            | David Miles                   | BACS             | 1,214.99           |                       | Monthly contract Jun 26   |
| 25/06/2026            | H M Revenue & Customs         | BACS             | 1,455.92           |                       | HMRC Jun 26               |
| 26/06/2026            | Falon Nampelates Ltd          | BACS             | 220.69             |                       | JN2260774                 |
| 26/06/2026            | British Gas                   | DD               | 48.03              |                       | Elec Triangle May 26      |
| 29/06/2026            | East Sussex ALC Ltd           | BACS             | 90.00              |                       | New clerk training        |
| 29/06/2026            | Mulberry LAS Ltd              | BACS             | 636.00             |                       | RFO support Mar 26        |
| <b>Total Payments</b> |                               |                  | <b>63,662.27</b>   |                       |                           |

## List of Payments made between 01/07/2026 and 31/07/2026

| <u>Date Paid</u> | <u>Payee Name</u>              | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorised Ref</u> | <u>Transaction Detail</u>      |
|------------------|--------------------------------|------------------|--------------------|-----------------------|--------------------------------|
| 01/07/2026       | Tesco Mobile Limited           | DD               | 24.99              |                       | Tesco Mobile                   |
| 01/07/2026       | Adapptify Ltd (Flexx Creative) | DD               | 21.99              |                       | Website Hosting                |
| 01/07/2026       | Wealden District Council       | DD               | 190.00             |                       | NNDR - Cemetery -Jul 26        |
| 01/07/2026       | Wealden District Council       | DD               | 293.00             |                       | NNDR - Office Jul 26           |
| 03/07/2026       | Haven Security Limited         | BACS             | 54.00              |                       | CCTV                           |
| 03/07/2026       | Hire-A-Loo                     | BACS             | 128.57             |                       | Cemetery Loo - Jul 26          |
| 03/07/2026       | Endeavour Business IT Solution | BACS             | 247.14             |                       | IT Support Jul 26              |
| 03/07/2026       | Trevor Humphreys South East Lt | BACS             | 2,538.00           |                       | Trevor Humphreys South East Lt |
| 03/07/2026       | Southern Land Services         | BACS             | 1,860.44           |                       | Ground maintenance June 2026   |
| 03/07/2026       | Barcombe Landscapes Ltd        | BACS             | 2,880.00           |                       | Inv 6106 Grounds Maintenance   |
| 03/07/2026       | Milhams (Eastbourne) Ltd       | BACS             | 4,794.00           |                       | Inv 8370 Grass Cutting         |
| 06/07/2026       | Biffa Waste Services           | DD               | 119.04             |                       | Waste removal May 26           |
| 09/07/2026       | Rialtas Business Solutions Ltd | BACS             | 258.00             |                       | Training New User              |
| 10/07/2026       | Croner Group Ltd               | DD               | 220.88             |                       | HR Support                     |
| 10/07/2026       | Mr Peter a Bailey              | BACS             | 380.00             |                       | Cemetery Crown Lifting Trees   |
| 10/07/2026       | Haven Security Limited         | BACS             | 381.60             |                       | Replacement CCTV System        |
| 10/07/2026       | Viking                         | BACS             | 17.39              |                       | Viking Invoice 4410836851      |
| 10/07/2026       | BDW Southern Counties          | BACS             | 3,725.24           |                       | VAT Payment Only               |
| 13/07/2026       | British Gas                    | DD               | 46.86              |                       | British Gas                    |
| 14/07/2026       | British Gas                    | DD               | 74.02              |                       | Electricity Huggetts Lane      |
| 15/07/2026       | East Sussex ALC Ltd            | BACS             | 96.00              |                       | Inv 2383 Planning Training     |
| 15/07/2026       | Custom Carpentry               | BACS             | 118.80             |                       | D Sankey Ltd                   |
| 15/07/2026       | Custom Carpentry               | BACS             | -118.80            |                       | Custom Carpentry               |
| 15/07/2026       | D Sankey Ltd                   | BACS             | 118.80             |                       | D Sankey Ltd                   |
| 17/07/2026       | Trinity Church Hall            | BACS             | 40.00              |                       | Hire of Trinity Church Hall    |
| 17/07/2026       | Nicola Williamson              | BACS             | 53.95              |                       | Expenses                       |
| 17/07/2026       | Inst Cemetery & Crem Mngmt     | BACS             | 110.00             |                       | Membership                     |
| 17/07/2026       | B&Q                            | CARD             | 399.49             |                       | Water Butts and Broom B&Q      |
| 20/07/2026       | David Miles                    | BACS             | 14,887.50          |                       | Invoice 97 Allotment Works     |
| 20/07/2026       | Lewes District Council         | BACS             | 98.80              |                       | Play Area Inspections Aug      |
| 20/07/2026       | David Miles                    | BACS             | 14,887.50          |                       | Allotment Works                |
| 20/07/2026       | David Miles                    | BACS             | -14,887.50         |                       | Duplicate entry                |
| 22/07/2026       | Suzy Standen-Payne             | BACS             | 13.75              |                       | Expenses                       |
| 22/07/2026       | DWPCMGEMPLOYER                 | BACS             | 165.64             |                       | WM329299B                      |
| 22/07/2026       | Endeavour Business IT Solution | BACS             | 298.80             |                       | Endeavor IT Booking System     |
| 22/07/2026       | East Sussex Pension Fund       | BACS             | 1,155.12           |                       | Pension Contributions          |
| 22/07/2026       | H M Revenue & Customs          | BACS             | 1,817.53           |                       | HMRC                           |
| 22/07/2026       | Milhams (Eastbourne) Ltd       | BACS             | 4,794.00           |                       | Invoice 8411 Grass Cutting     |
| 24/07/2026       |                                | BACS             | 78.53              |                       | Salary July                    |
| 24/07/2026       |                                | BACS             | 317.83             |                       | July Salary                    |
| 24/07/2026       | Staff Salaries                 | BACS             | 505.36             |                       | July Salary                    |
| 24/07/2026       |                                | BACS             | 1,192.66           |                       | July Salary                    |
| 24/07/2026       | David Miles                    | BACS             | 1,214.99           |                       | July Invoice for Contract work |

## Co-op Current Account

## List of Payments made between 01/07/2026 and 31/07/2026

| <u>Date Paid</u>      | <u>Payee Name</u>             | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorised Ref</u> | <u>Transaction Detail</u>     |
|-----------------------|-------------------------------|------------------|--------------------|-----------------------|-------------------------------|
| 24/07/2026            | Staff Salaries                | BACS             | 1,616.77           |                       | July Salary                   |
| 24/07/2026            |                               | BACS             | 2,523.19           |                       | July Salary                   |
| 24/07/2026            | Falon Nampelates Ltd          | BACS             | 220.69             |                       | Falon Namplates Ltd           |
| 24/07/2026            | Berry                         | BACS             | 55.00              |                       | Lamp Light of Peace           |
| 27/07/2026            | Spitfire Network Services Ltd | DD               | 2.40               |                       | Spitfire Network Services Ltd |
| 27/07/2026            | Petree's                      | BACS             | 540.00             |                       | Cemetery Works                |
| 30/07/2026            | Saunders Security             | BACS             | 155.00             |                       | Unlocking Totts Yew           |
| 30/07/2026            | Viking                        | BACS             | 99.48              |                       | Viking                        |
| 30/07/2026            | Air Ambulance Charity KSS     | BACS             | 500.00             |                       | Air Ambulance Charity KSS     |
| 30/07/2026            | Streetlights                  | BACS             | 162.00             |                       | Streetlights                  |
| 30/07/2026            | Streetlights                  | BACS             | 126.00             |                       | Streetlights                  |
| 30/07/2026            | Southern Land Services        | BACS             | 837.30             |                       | Southern Land Services        |
| 30/07/2026            | Streetlights                  | BACS             | 3,531.86           |                       | Streetlights                  |
| 31/07/2026            | Staff Salaries                | BACS             | -2,523.19          |                       | July salary                   |
| 31/07/2026            |                               | BACS             | 2,523.16           |                       | July salary                   |
| <b>Total Payments</b> |                               |                  | <b>55,983.57</b>   |                       |                               |

## Detailed Income &amp; Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                    | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <u>100 Administration</u>          |                     |                        |                       |                          |                          |                    |              |                         |
| 1038 Property Income               | 50                  | 0                      | 0                     | 0                        |                          |                    | 0.0%         |                         |
| 1070 Solar Tariff Income           | 74                  | 0                      | 150                   | 150                      |                          |                    | 0.0%         |                         |
| 1076 Precept                       | 258,715             | 148,702                | 297,403               | 148,702                  |                          |                    | 50.0%        |                         |
| 1078 CIL                           | 76,899              | 76,398                 | 0                     | (76,398)                 |                          |                    | 0.0%         | 76,398                  |
| 1084 Grass Cutting Contribution    | 0                   | 0                      | 1,500                 | 1,500                    |                          |                    | 0.0%         |                         |
| 1090 Interest Received             | 20,901              | 2,107                  | 12,000                | 9,893                    |                          |                    | 17.6%        |                         |
| 1097 Community Toilet Scheme       | 2,160               | 540                    | 1,300                 | 760                      |                          |                    | 41.5%        |                         |
| <b>Administration :- Income</b>    | <b>358,799</b>      | <b>227,746</b>         | <b>312,353</b>        | <b>84,607</b>            |                          |                    | <b>72.9%</b> | <b>76,398</b>           |
| 4001 Admin Salaries                | 57,518              | 25,122                 | 53,550                | 28,428                   |                          | 28,428             | 46.9%        |                         |
| 4002 Admin Employers NI & Pensions | 14,580              | 5,674                  | 24,000                | 18,326                   |                          | 18,326             | 23.6%        |                         |
| 4003 Elections                     | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4005 HR Support                    | 0                   | 773                    | 2,000                 | 1,227                    |                          | 1,227              | 38.7%        |                         |
| 4008 Training                      | 690                 | 1,142                  | 1,000                 | (142)                    |                          | (142)              | 114.2%       |                         |
| 4009 Admin Staff Travel            | 336                 | 91                     | 360                   | 269                      |                          | 269                | 25.3%        |                         |
| 4010 RFO Support fees              | 2,778               | 1,210                  | 5,000                 | 3,790                    |                          | 3,790              | 24.2%        |                         |
| 4011 Rates                         | 1,821               | 1,260                  | 2,500                 | 1,240                    |                          | 1,240              | 50.4%        |                         |
| 4012 Water Rates                   | 1,342               | 157                    | 850                   | 693                      |                          | 693                | 18.5%        |                         |
| 4014 Electricity                   | 1,609               | (243)                  | 750                   | 993                      |                          | 993                | (32.4%)      |                         |
| 4017 Hall Hire                     | 0                   | 0                      | 70                    | 70                       |                          | 70                 | 0.0%         |                         |
| 4018 Bank Charges                  | 94                  | 13                     | 100                   | 87                       |                          | 87                 | 12.8%        |                         |
| 4019 Cleaning                      | 39                  | 0                      | 100                   | 100                      |                          | 100                | 0.0%         |                         |
| 4021 Office Telephone              | 1,134               | 366                    | 800                   | 434                      |                          | 434                | 45.8%        |                         |
| 4022 Postage                       | 144                 | 135                    | 200                   | 66                       |                          | 66                 | 67.3%        |                         |
| 4023 Stationery                    | 506                 | 612                    | 850                   | 238                      |                          | 238                | 71.9%        |                         |
| 4024 Subscriptions                 | 6,128               | 5,095                  | 5,300                 | 205                      |                          | 205                | 96.1%        |                         |
| 4025 Insurance                     | 7,521               | 7,926                  | 2,000                 | (5,926)                  |                          | (5,926)            | 396.3%       |                         |
| 4026 Printing                      | 650                 | 174                    | 800                   | 626                      |                          | 626                | 21.7%        |                         |
| 4027 IT Equipment                  | 6,461               | 4,017                  | 3,000                 | (1,017)                  |                          | (1,017)            | 133.9%       |                         |
| 4028 Books & Publications          | 149                 | 0                      | 100                   | 100                      |                          | 100                | 0.0%         |                         |
| 4029 Other Costs                   | 997                 | 935                    | 800                   | (135)                    |                          | (135)              | 116.9%       |                         |
| 4036 Property Maintenance          | 29,966              | 1,126                  | 1,000                 | (126)                    |                          | (126)              | 112.6%       |                         |
| 4041 New Equipment                 | 3,593               | 1,659                  | 1,050                 | (609)                    |                          | (609)              | 158.0%       |                         |
| 4043 Litter & Waste Removal        | 1,189               | 349                    | 800                   | 451                      |                          | 451                | 43.6%        |                         |
| 4044 General Maintenance           | 0                   | 0                      | 150                   | 150                      |                          | 150                | 0.0%         |                         |
| 4056 Legal & Professional          | 21,050              | (126)                  | 1,000                 | 1,126                    |                          | 1,126              | (12.6%)      |                         |
| 4057 Audit Fees                    | 1,620               | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%         |                         |
| 4059 Newsletter                    | 3,894               | 960                    | 3,000                 | 2,041                    |                          | 2,041              | 32.0%        |                         |
| 4065 Other Grants                  | 2,300               | 1,159                  | 5,000                 | 3,841                    |                          | 3,841              | 23.2%        |                         |
| 4074 Contingency                   | 0                   | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |

## Detailed Income &amp; Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                            | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|--------------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4203 Key Holder Staff Salaries             | 0                   | 0                      | 250                   | 250                      |                          | 250                | 0.0%          |                         |
| 4342 Memorial Seats Maintenance            | 0                   | 118                    | 0                     | (118)                    |                          | (118)              | 0.0%          |                         |
| Administration :- Direct Expenditure       | <b>168,108</b>      | <b>59,702</b>          | <b>119,380</b>        | <b>59,678</b>            | <b>0</b>                 | <b>59,678</b>      | <b>50.0%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>         | <b>190,691</b>      | <b>168,044</b>         | <b>192,973</b>        | <b>24,929</b>            |                          |                    |               |                         |
| 6000 plus Transfer from EMR                | 55,879              | 0                      | 0                     | 0                        |                          |                    |               |                         |
| 6001 less Transfer to EMR                  | 76,899              | 76,398                 | 0                     | (76,398)                 |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>      | <b>169,671</b>      | <b>91,647</b>          | <b>192,973</b>        | <b>101,326</b>           |                          |                    |               |                         |
| <b>101 Grants and Donations</b>            |                     |                        |                       |                          |                          |                    |               |                         |
| 4061 Closed Churchyard St Mary's           | 1,500               | 2,000                  | 1,500                 | (500)                    |                          | (500)              | 133.3%        |                         |
| 4062 Wealden CAB                           | 1,200               | 0                      | 1,200                 | 1,200                    |                          | 1,200              | 0.0%          |                         |
| 4063 Cuckmere Community Bus                | 1,000               | 250                    | 1,000                 | 750                      |                          | 750                | 25.0%         |                         |
| 4065 Other Grants                          | 72,115              | 18,069                 | 15,000                | (3,069)                  |                          | (3,069)            | 120.5%        |                         |
| 4076 JPK Project                           | 1,968               | 1,662                  | 2,000                 | 338                      |                          | 338                | 83.1%         |                         |
| 4368 Jevington Churchyard                  | 1,020               | 1,000                  | 1,000                 | 0                        |                          | 0                  | 100.0%        |                         |
| Grants and Donations :- Direct Expenditure | <b>78,803</b>       | <b>22,981</b>          | <b>21,700</b>         | <b>(1,281)</b>           | <b>0</b>                 | <b>(1,281)</b>     | <b>105.9%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                     | <b>(78,803)</b>     | <b>(22,981)</b>        | <b>(21,700)</b>       | <b>1,281</b>             |                          |                    |               |                         |
| 6000 plus Transfer from EMR                | 66,700              | 0                      | 0                     | 0                        |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>      | <b>(12,103)</b>     | <b>(22,981)</b>        | <b>(21,700)</b>       | <b>1,281</b>             |                          |                    |               |                         |
| <b>102 Civic Expenses</b>                  |                     |                        |                       |                          |                          |                    |               |                         |
| 4004 Councillors Allowances                | 747                 | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| 4008 Training                              | 400                 | 120                    | 600                   | 480                      |                          | 480                | 20.0%         |                         |
| 4017 Hall Hire                             | 256                 | 106                    | 300                   | 194                      |                          | 194                | 35.3%         |                         |
| 4100 Councillor's Travel Expenses          | 0                   | 0                      | 100                   | 100                      |                          | 100                | 0.0%          |                         |
| 4101 Chairman's Allowance                  | 330                 | 0                      | 300                   | 300                      |                          | 300                | 0.0%          |                         |
| Civic Expenses :- Direct Expenditure       | <b>1,733</b>        | <b>226</b>             | <b>1,300</b>          | <b>1,074</b>             | <b>0</b>                 | <b>1,074</b>       | <b>17.4%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                     | <b>(1,733)</b>      | <b>(226)</b>           | <b>(1,300)</b>        | <b>(1,074)</b>           |                          |                    |               |                         |
| <b>200 Huggetts Lane Rec</b>               |                     |                        |                       |                          |                          |                    |               |                         |
| 1075 Recreation Ground Income              | 225                 | 150                    | 600                   | 450                      |                          |                    | 25.0%         |                         |
| Huggetts Lane Rec :- Income                | <b>225</b>          | <b>150</b>             | <b>600</b>            | <b>450</b>               |                          |                    | <b>25.0%</b>  | <b>0</b>                |
| 4006 Dog Warden Salaries                   | 583                 | 197                    | 600                   | 403                      |                          | 403                | 32.8%         |                         |
| 4007 Litter Picking Salaries               | 583                 | 197                    | 600                   | 403                      |                          | 403                | 32.8%         |                         |
| 4012 Water Rates                           | 0                   | 0                      | 800                   | 800                      |                          | 800                | 0.0%          |                         |
| 4014 Electricity                           | 1,254               | 280                    | 700                   | 420                      |                          | 420                | 40.0%         |                         |

13:28 Detailed Income & Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                         | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-----------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4027 IT Equipment                       | 0                   | 0                      | 200                   | 200                      |                          | 200                | 0.0%         |                         |
| 4036 Property Maintenance               | 414                 | 461                    | 1,000                 | 539                      |                          | 539                | 46.1%        |                         |
| 4037 Grounds Maintenance                | 1,565               | 660                    | 2,000                 | 1,340                    |                          | 1,340              | 33.0%        |                         |
| 4039 Dog Bin Emptying                   | 1,640               | 0                      | 1,900                 | 1,900                    |                          | 1,900              | 0.0%         |                         |
| 4041 New Equipment                      | 370                 | 473                    | 500                   | 27                       |                          | 27                 | 94.6%        |                         |
| 4043 Litter & Waste Removal             | 800                 | 0                      | 800                   | 800                      |                          | 800                | 0.0%         |                         |
| 4044 General Maintenance                | 2,213               | 1,048                  | 1,500                 | 452                      |                          | 452                | 69.9%        |                         |
| 4045 Safety Inspection                  | 240                 | 336                    | 400                   | 64                       |                          | 64                 | 83.9%        |                         |
| 4047 Grasscutting Contract              | 783                 | 1,200                  | 800                   | (400)                    |                          | (400)              | 150.0%       |                         |
| 4050 Trees and Hedges                   | 0                   | 0                      | 800                   | 800                      |                          | 800                | 0.0%         |                         |
| 4074 Contingency                        | 0                   | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4203 Key Holder Staff Salaries          | 1,883               | 636                    | 2,000                 | 1,364                    |                          | 1,364              | 31.8%        |                         |
| 4342 Memorial Seats Maintenance         | 324                 | 94                     | 350                   | 256                      |                          | 256                | 26.8%        |                         |
| Huggetts Lane Rec :- Direct Expenditure | <b>12,652</b>       | <b>5,581</b>           | <b>15,950</b>         | <b>10,369</b>            | <b>0</b>                 | <b>10,369</b>      | <b>35.0%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>      | <b>(12,427)</b>     | <b>(5,431)</b>         | <b>(15,350)</b>       | <b>(9,919)</b>           |                          |                    |              |                         |

201 Tott Yew Rec

|                                    |                 |                |                |                |          |              |              |          |
|------------------------------------|-----------------|----------------|----------------|----------------|----------|--------------|--------------|----------|
| 4006 Dog Warden Salaries           | 575             | 194            | 670            | 476            |          | 476          | 29.0%        |          |
| 4007 Litter Picking Salaries       | 575             | 194            | 670            | 476            |          | 476          | 29.0%        |          |
| 4036 Property Maintenance          | 0               | 0              | 700            | 700            |          | 700          | 0.0%         |          |
| 4037 Grounds Maintenance           | 1,565           | 600            | 1,000          | 400            |          | 400          | 60.0%        |          |
| 4039 Dog Bin Emptying              | 550             | 0              | 900            | 900            |          | 900          | 0.0%         |          |
| 4041 New Equipment                 | 4,565           | 991            | 500            | (491)          |          | (491)        | 198.2%       |          |
| 4044 General Maintenance           | 150             | 200            | 500            | 300            |          | 300          | 40.0%        |          |
| 4045 Safety Inspection             | 240             | 336            | 280            | (56)           |          | (56)         | 119.8%       |          |
| 4047 Grasscutting Contract         | 782             | 1,200          | 800            | (400)          |          | (400)        | 150.0%       |          |
| 4050 Trees and Hedges              | 0               | 0              | 600            | 600            |          | 600          | 0.0%         |          |
| 4074 Contingency                   | 0               | 0              | 500            | 500            |          | 500          | 0.0%         |          |
| 4203 Key Holder Staff Salaries     | 0               | 0              | 1,550          | 1,550          |          | 1,550        | 0.0%         |          |
| 4205 Tott Yew Gate Locking         | 1,070           | 615            | 150            | (465)          |          | (465)        | 410.0%       |          |
| 4342 Memorial Seats Maintenance    | 216             | 63             | 250            | 187            |          | 187          | 25.3%        |          |
| Tott Yew Rec :- Direct Expenditure | <b>10,289</b>   | <b>4,393</b>   | <b>9,070</b>   | <b>4,677</b>   | <b>0</b> | <b>4,677</b> | <b>48.4%</b> | <b>0</b> |
| <b>Net Expenditure</b>             | <b>(10,289)</b> | <b>(4,393)</b> | <b>(9,070)</b> | <b>(4,677)</b> |          |              |              |          |

202 Jevington Rec

|                                     |                |              |              |              |          |            |              |          |
|-------------------------------------|----------------|--------------|--------------|--------------|----------|------------|--------------|----------|
| 4044 General Maintenance            | 1,345          | 540          | 400          | (140)        |          | (140)      | 135.0%       |          |
| 4074 Contingency                    | 0              | 0            | 200          | 200          |          | 200        | 0.0%         |          |
| 4342 Memorial Seats Maintenance     | 54             | 15           | 100          | 85           |          | 85         | 15.3%        |          |
| Jevington Rec :- Direct Expenditure | <b>1,399</b>   | <b>555</b>   | <b>700</b>   | <b>145</b>   | <b>0</b> | <b>145</b> | <b>79.3%</b> | <b>0</b> |
| <b>Net Expenditure</b>              | <b>(1,399)</b> | <b>(555)</b> | <b>(700)</b> | <b>(145)</b> |          |            |              |          |

## Detailed Income &amp; Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                       | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>203 Meadowburne</b>                |                     |                        |                       |                          |                          |                    |              |                         |
| 1300 Meadowburne income               | 0                   | 0                      | 20,000                | 20,000                   |                          |                    | 0.0%         |                         |
| Meadowburne :- Income                 | <b>0</b>            | <b>0</b>               | <b>20,000</b>         | <b>20,000</b>            |                          |                    | <b>0.0%</b>  | <b>0</b>                |
| 4011 Rates                            | 0                   | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%         |                         |
| 4019 Cleaning                         | 0                   | 0                      | 6,994                 | 6,994                    |                          | 6,994              | 0.0%         |                         |
| 4025 Insurance                        | 0                   | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4030 Caretaker                        | 0                   | 0                      | 17,056                | 17,056                   |                          | 17,056             | 0.0%         |                         |
| 4036 Property Maintenance             | 0                   | 50                     | 0                     | (50)                     |                          | (50)               | 0.0%         |                         |
| 4040 Football Pitch Maintenance       | 0                   | 0                      | 20,000                | 20,000                   |                          | 20,000             | 0.0%         |                         |
| 4043 Litter & Waste Removal           | 0                   | 0                      | 1,050                 | 1,050                    |                          | 1,050              | 0.0%         |                         |
| 4044 General Maintenance              | 0                   | 83                     | 0                     | (83)                     |                          | (83)               | 0.0%         |                         |
| 4055 Insurance Assessor               | 0                   | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%         |                         |
| 4077 Pavilion & Sports Pitch          | 63,670              | 31,665                 | 0                     | (31,665)                 |                          | (31,665)           | 0.0%         | 31,665                  |
| 4080 PAT Testing                      | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4081 Fire Extinguisher Testing        | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4082 Legionella Testing               | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4083 Window Cleaning                  | 0                   | 0                      | 600                   | 600                      |                          | 600                | 0.0%         |                         |
| 4084 CCTV                             | 0                   | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| 4342 Memorial Seats Maintenance       | 0                   | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%         |                         |
| 4355 Wildflower Area Maintenance      | 0                   | 0                      | 10,000                | 10,000                   |                          | 10,000             | 0.0%         |                         |
| Meadowburne :- Direct Expenditure     | <b>63,670</b>       | <b>31,798</b>          | <b>69,700</b>         | <b>37,902</b>            | <b>0</b>                 | <b>37,902</b>      | <b>45.6%</b> | <b>31,665</b>           |
| <b>Net Income over Expenditure</b>    | <b>(63,670)</b>     | <b>(31,798)</b>        | <b>(49,700)</b>       | <b>(17,902)</b>          |                          |                    |              |                         |
| 6000 plus Transfer from EMR           | 46,564              | 31,665                 | 0                     | (31,665)                 |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(17,106)</b>     | <b>(133)</b>           | <b>(49,700)</b>       | <b>(49,567)</b>          |                          |                    |              |                         |
| <b>300 General Amenities</b>          |                     |                        |                       |                          |                          |                    |              |                         |
| 1084 Grass Cutting Contribution       | 5,805               | 0                      | 6,000                 | 6,000                    |                          |                    | 0.0%         |                         |
| 1086 Ashes Internment Income          | 0                   | (150)                  | 0                     | 150                      |                          |                    | 0.0%         |                         |
| 1088 Memorial Seats                   | 730                 | 0                      | 0                     | 0                        |                          |                    | 0.0%         |                         |
| 1200 Allotment income                 | 0                   | 1,025                  | 510                   | (515)                    |                          |                    | 201.0%       |                         |
| General Amenities :- Income           | <b>6,535</b>        | <b>875</b>             | <b>6,510</b>          | <b>5,635</b>             |                          |                    | <b>13.4%</b> | <b>0</b>                |
| 4037 Grounds Maintenance              | 0                   | 0                      | 4,600                 | 4,600                    |                          | 4,600              | 0.0%         |                         |
| 4039 Dog Bin Emptying                 | 3,487               | 0                      | 3,400                 | 3,400                    |                          | 3,400              | 0.0%         |                         |
| 4041 New Equipment                    | 14,277              | 1,734                  | 1,000                 | (734)                    |                          | (734)              | 173.4%       | 334                     |
| 4043 Litter & Waste Removal           | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4044 General Maintenance              | 2,412               | 15,414                 | 5,000                 | (10,414)                 |                          | (10,414)           | 308.3%       | 14,888                  |
| 4047 Grasscutting Contract            | 33,061              | 23,970                 | 45,000                | 21,030                   |                          | 21,030             | 53.3%        |                         |
| 4048 Allotment Maintenance            | 0                   | 37,536                 | 0                     | (37,536)                 |                          | (37,536)           | 0.0%         | 30,005                  |

## Detailed Income &amp; Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                         | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|-----------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4050 Trees and Hedges                   | 1,113               | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%          |                         |
| 4342 Memorial Seats Maintenance         | 1,296               | 376                    | 1,300                 | 924                      |                          | 924                | 29.0%         |                         |
| 4343 Bus Shelters - Maintenance         | 0                   | (1,407)                | 0                     | 1,407                    |                          | 1,407              | 0.0%          |                         |
| 4344 Jevington Pond - Green Lane        | 450                 | 167                    | 450                   | 283                      |                          | 283                | 37.0%         |                         |
| 4345 Footpaths                          | 1,965               | 985                    | 2,000                 | 1,015                    |                          | 1,015              | 49.3%         |                         |
| 4346 Jubilee Gardens                    | 1,176               | 928                    | 1,200                 | 272                      |                          | 272                | 77.4%         |                         |
| 4347 Glen Close Land                    | 225                 | 85                     | 225                   | 140                      |                          | 140                | 37.8%         |                         |
| 4349 Willington Memorial Hall           | 744                 | 255                    | 765                   | 510                      |                          | 510                | 33.3%         |                         |
| 4361 Flowers around the Village         | 4,122               | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%          |                         |
| 4464 Ashes Interments                   | 0                   | 35                     | 0                     | (35)                     |                          | (35)               | 0.0%          |                         |
| 4700 Library contribution               | 3,158               | 0                      | 3,158                 | 3,158                    |                          | 3,158              | 0.0%          |                         |
| 4710 Library contingency                | 0                   | 2,315                  | 7,000                 | 4,685                    |                          | 4,685              | 33.1%         |                         |
| General Amenities :- Direct Expenditure | <b>67,485</b>       | <b>82,393</b>          | <b>80,598</b>         | <b>(1,795)</b>           | <b>0</b>                 | <b>(1,795)</b>     | <b>102.2%</b> | <b>45,227</b>           |
| <b>Net Income over Expenditure</b>      | <b>(60,951)</b>     | <b>(81,518)</b>        | <b>(74,088)</b>       | <b>7,430</b>             |                          |                    |               |                         |
| 6000 plus Transfer from EMR             | 12,864              | 45,227                 | 0                     | (45,227)                 |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>   | <b>(48,087)</b>     | <b>(36,292)</b>        | <b>(74,088)</b>       | <b>(37,796)</b>          |                          |                    |               |                         |
| <b>301 Street Furniture</b>             |                     |                        |                       |                          |                          |                    |               |                         |
| 4341 Notice Boards - Maintenance        | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| 4343 Bus Shelters - Maintenance         | 0                   | 110                    | 1,500                 | 1,390                    |                          | 1,390              | 7.3%          |                         |
| Street Furniture :- Direct Expenditure  | <b>0</b>            | <b>110</b>             | <b>2,000</b>          | <b>1,890</b>             | <b>0</b>                 | <b>1,890</b>       | <b>5.5%</b>   | <b>0</b>                |
| <b>Net Expenditure</b>                  | <b>0</b>            | <b>(110)</b>           | <b>(2,000)</b>        | <b>(1,890)</b>           |                          |                    |               |                         |
| <b>302 Street Lighting</b>              |                     |                        |                       |                          |                          |                    |               |                         |
| 4014 Electricity                        | 0                   | 0                      | 8,000                 | 8,000                    |                          | 8,000              | 0.0%          |                         |
| 4041 New Equipment                      | 16,355              | 19,391                 | 6,500                 | (12,891)                 |                          | (12,891)           | 298.3%        |                         |
| 4042 Maintenance Contracts              | 27,561              | 5,991                  | 10,500                | 4,509                    |                          | 4,509              | 57.1%         |                         |
| 4044 General Maintenance                | 98                  | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%          |                         |
| Street Lighting :- Direct Expenditure   | <b>44,014</b>       | <b>25,383</b>          | <b>28,000</b>         | <b>2,617</b>             | <b>0</b>                 | <b>2,617</b>       | <b>90.7%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                  | <b>(44,014)</b>     | <b>(25,383)</b>        | <b>(28,000)</b>       | <b>(2,617)</b>           |                          |                    |               |                         |
| 6000 plus Transfer from EMR             | 1,935               | 0                      | 0                     | 0                        |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>   | <b>(42,079)</b>     | <b>(25,383)</b>        | <b>(28,000)</b>       | <b>(2,617)</b>           |                          |                    |               |                         |
| <b>400 Cemetery</b>                     |                     |                        |                       |                          |                          |                    |               |                         |
| 1086 Ashes Internment Income            | 19,938              | 20,309                 | 14,000                | (6,309)                  |                          |                    | 145.1%        |                         |
| 1087 Burial Fees                        | 93,125              | 25,355                 | 60,000                | 34,645                   |                          |                    | 42.3%         |                         |

## Detailed Income &amp; Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                       | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 1088 Memorial Seats                   | 0                   | 0                      | 3,262                 | 3,262                    |                          |                    | 0.0%         |                         |
| 1089 Memorial Garden                  | 7,479               | 0                      | 25,473                | 25,473                   |                          |                    | 0.0%         |                         |
| <b>Cemetery :- Income</b>             | <b>120,542</b>      | <b>45,664</b>          | <b>102,735</b>        | <b>57,071</b>            |                          |                    | <b>44.4%</b> | <b>0</b>                |
| 4008 Training                         | 0                   | 0                      | 341                   | 341                      |                          | 341                | 0.0%         |                         |
| 4011 Rates                            | 2,794               | 1,160                  | 3,200                 | 2,040                    |                          | 2,040              | 36.3%        |                         |
| 4012 Water Rates                      | 9                   | 12                     | 260                   | 248                      |                          | 248                | 4.5%         |                         |
| 4013 Toilet Hire                      | 1,271               | 446                    | 1,550                 | 1,104                    |                          | 1,104              | 28.8%        |                         |
| 4022 Postage                          | 0                   | (0)                    | 0                     | 0                        |                          | 0                  | 0.0%         |                         |
| 4023 Stationery                       | 20                  | 0                      | 300                   | 300                      |                          | 300                | 0.0%         |                         |
| 4024 Subscriptions                    | 110                 | 220                    | 430                   | 210                      |                          | 210                | 51.2%        |                         |
| 4041 New Equipment                    | 525                 | 7,317                  | 12,000                | 4,683                    |                          | 4,683              | 61.0%        |                         |
| 4042 Maintenance Contracts            | 17,718              | 6,202                  | 17,309                | 11,107                   |                          | 11,107             | 35.8%        |                         |
| 4044 General Maintenance              | 58,834              | 1,074                  | 6,000                 | 4,926                    |                          | 4,926              | 17.9%        |                         |
| 4050 Trees and Hedges                 | 3,648               | 920                    | 4,000                 | 3,080                    |                          | 3,080              | 23.0%        |                         |
| 4056 Legal & Professional             | 0                   | 0                      | 2,900                 | 2,900                    |                          | 2,900              | 0.0%         |                         |
| 4074 Contingency                      | 0                   | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| 4203 Key Holder Staff Salaries        | 2,225               | 750                    | 2,200                 | 1,450                    |                          | 1,450              | 34.1%        |                         |
| 4342 Memorial Seats Maintenance       | 1,620               | 353                    | 1,110                 | 757                      |                          | 757                | 31.8%        |                         |
| 4401 Cemetery Staff Salaries          | 5,402               | 1,838                  | 14,000                | 12,162                   |                          | 12,162             | 13.1%        |                         |
| 4437 Grave Digging                    | 20,492              | 1,939                  | 31,500                | 29,561                   |                          | 29,561             | 6.2%         |                         |
| 4444 Grave Maintenance                | 0                   | 0                      | 300                   | 300                      |                          | 300                | 0.0%         |                         |
| 4461 Garden of Remembrance            | 535                 | 0                      | 400                   | 400                      |                          | 400                | 0.0%         |                         |
| 4462 Garden Plaques                   | 355                 | 368                    | 360                   | (8)                      |                          | (8)                | 102.2%       |                         |
| 4464 Ashes Interments                 | 1,910               | 473                    | 1,575                 | 1,102                    |                          | 1,102              | 30.1%        |                         |
| <b>Cemetery :- Direct Expenditure</b> | <b>117,468</b>      | <b>23,072</b>          | <b>102,735</b>        | <b>79,663</b>            | <b>0</b>                 | <b>79,663</b>      | <b>22.5%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>    | <b>3,074</b>        | <b>22,592</b>          | <b>0</b>              | <b>(22,592)</b>          |                          |                    |              |                         |
| 6000 plus Transfer from EMR           | 55,554              | 0                      | 0                     | 0                        |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>58,628</b>       | <b>22,592</b>          | <b>0</b>              | <b>(22,592)</b>          |                          |                    |              |                         |

500 Events

|                                   |              |              |              |              |  |       |               |          |
|-----------------------------------|--------------|--------------|--------------|--------------|--|-------|---------------|----------|
| 1098 Music in the Park Income     | 1,234        | 1,339        | 1,200        | (139)        |  |       | 111.6%        |          |
| <b>Events :- Income</b>           | <b>1,234</b> | <b>1,339</b> | <b>1,200</b> | <b>(139)</b> |  |       | <b>111.6%</b> | <b>0</b> |
| 4017 Hall Hire                    | 0            | 0            | 100          | 100          |  | 100   | 0.0%          |          |
| 4023 Stationery                   | 232          | 0            | 100          | 100          |  | 100   | 0.0%          |          |
| 4074 Contingency                  | 0            | 0            | 1,000        | 1,000        |  | 1,000 | 0.0%          |          |
| 4362 Christmas Lights & Carol Eve | 6,186        | 150          | 5,000        | 4,850        |  | 4,850 | 3.0%          |          |
| 4369 Parish Walk / Litter Pick    | 0            | 0            | 150          | 150          |  | 150   | 0.0%          |          |
| 4370 Music in the Park            | 1,574        | 1,093        | 1,600        | 507          |  | 507   | 68.3%         |          |

## Detailed Income &amp; Expenditure by Budget Heading 07/09/2026

Month No: 5

## Cost Centre Report

|                                       | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4380 Remembrance Parade               | 0                   | 55                     | 400                   | 345                      |                          | 345                | 13.8%        |                         |
| 4385 Meadowburne Launch Event         | 0                   | 0                      | 800                   | 800                      |                          | 800                | 0.0%         |                         |
| 4390 Sports Day Event                 | 0                   | 0                      | 1,600                 | 1,600                    |                          | 1,600              | 0.0%         |                         |
| Events :- Direct Expenditure          | <b>7,992</b>        | <b>1,298</b>           | <b>10,750</b>         | <b>9,452</b>             | <b>0</b>                 | <b>9,452</b>       | <b>12.1%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>    | <b>(6,758)</b>      | <b>41</b>              | <b>(9,550)</b>        | <b>(9,591)</b>           |                          |                    |              |                         |
| Grand Totals:- Income                 | <b>487,335</b>      | <b>275,774</b>         | <b>443,398</b>        | <b>167,624</b>           |                          |                    | <b>62.2%</b> |                         |
| Expenditure                           | <b>573,613</b>      | <b>257,492</b>         | <b>461,883</b>        | <b>204,391</b>           | <b>0</b>                 | <b>204,391</b>     | <b>55.7%</b> |                         |
| <b>Net Income over Expenditure</b>    | <b>(86,278)</b>     | <b>18,282</b>          | <b>(18,485)</b>       | <b>(36,767)</b>          |                          |                    |              |                         |
| plus Transfer from EMR                | <b>239,496</b>      | <b>76,891</b>          | <b>0</b>              | <b>(76,891)</b>          |                          |                    |              |                         |
| less Transfer to EMR                  | <b>76,899</b>       | <b>76,398</b>          | <b>0</b>              | <b>(76,398)</b>          |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>76,319</b>       | <b>18,775</b>          | <b>(18,485)</b>       | <b>(37,260)</b>          |                          |                    |              |                         |



## Earmarked Reserves

| Account                            | Opening Balance   | Income            | Expenditure       | Closing Balance   |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| 330 EMR - CIL                      | 0.00              | 18,947.23         | 18,947.23         | 0.00              |
| 331 EMR - CIL 24/25                | 145,061.00        | 0.00              | 76,891.07         | 68,169.93         |
| 332 EMR - CIL 25/26                | 76,899.05         | 0.00              | 0.00              | 76,899.05         |
| 333 EMR - CIL 26/27                | 0.00              | 152,795.10        | 76,397.55         | 76,397.55         |
| 341 EMR - Legal Fees               | 1,000.00          | 0.00              | 0.00              | 1,000.00          |
| 344 EMR - Village Halls            | 300.00            | 0.00              | 0.00              | 300.00            |
| 345 EMR - Library Repairs          | 11,002.00         | 0.00              | 0.00              | 11,002.00         |
| 346 EMR - Recreation Repairs       | 300.00            | 0.00              | 0.00              | 300.00            |
| 348 EMR - Self Ins Street Lighting | 7,500.00          | 0.00              | 0.00              | 7,500.00          |
| 349 EMR - Street Lights - new/main | 12,223.00         | 0.00              | 0.00              | 12,223.00         |
| 350 EMR - Bus Shelters             | 5,500.00          | 0.00              | 0.00              | 5,500.00          |
| 352 EMR - Triangle & Mem Gardens   | 1,250.00          | 0.00              | 0.00              | 1,250.00          |
| 353 EMR - Street Lighting Energy   | 24,000.00         | 0.00              | 0.00              | 24,000.00         |
| 354 EMR - Signage                  | 511.00            | 0.00              | 0.00              | 511.00            |
| 355 EMR - Foulride Green           | 1,540.00          | 0.00              | 0.00              | 1,540.00          |
| 356 EMR - Advanced Grave Maint     | 25,730.00         | 0.00              | 0.00              | 25,730.00         |
| 357 EMR - Cemetery Improvements    | 82,858.00         | 0.00              | 0.00              | 82,858.00         |
| 358 EMR - Cemetery Land            | 201,250.00        | 0.00              | 0.00              | 201,250.00        |
| 359 EMR - Wealden Citizen's Advice | 24,000.00         | 0.00              | 0.00              | 24,000.00         |
| 360 EMR - Website Design           | 800.00            | 0.00              | 0.00              | 800.00            |
| 362 EMR - CIL Purchase Library     | 200,000.00        | 0.00              | 0.00              | 200,000.00        |
| 363 EMR - Allotments               | 10,000.00         | 0.00              | 0.00              | 10,000.00         |
| 370 EMR - S106                     | 122,644.60        | 0.00              | 0.00              | 122,644.60        |
|                                    | <b>954,368.65</b> | <b>171,742.33</b> | <b>172,235.85</b> | <b>953,875.13</b> |



|     |                                             | Reserves   | Reserves  | Proposed   | Notes                                                   |
|-----|---------------------------------------------|------------|-----------|------------|---------------------------------------------------------|
|     |                                             | Balance    | Balance   | Balance    |                                                         |
|     |                                             | 31-Mar     | 31-Mar    | 31-Mar     |                                                         |
|     |                                             | 2023       | 2024      | 2025       |                                                         |
|     |                                             | £          | £         | £          |                                                         |
|     | <b>Planning</b>                             |            |           |            |                                                         |
|     | <b>Meadowburne</b>                          |            |           |            |                                                         |
|     | Pavillion                                   | 53,000     | 53,000    | 220,000    | To include solar panels, flooring, bike racks           |
|     | Inside Pavilion                             |            |           |            | Seats and Tables, CCTV and Alarm System                 |
|     | Sports Facilities                           | 25,000     | 25,000    | 60,000     | Kitchen equipment, electrical equipment.                |
|     | Pavillion future maintenance                |            |           | 55,000     | Tennis Court/Basket Ball                                |
|     | Wildflower area                             |            |           | 50,000     |                                                         |
|     | Footpaths                                   |            |           | 50,000     | Wildflower Area maintenance and set up                  |
|     | Allotments                                  |            |           | 50,000     | Woodchipping/MOT to provide an accessible path for all. |
|     | <b>5051 Library Project</b>                 |            |           |            | Sheds, fencing, Security and admin costs                |
|     | Building Purchase                           | 200,000    | 200,000   |            | £200,000 to go into EMR                                 |
|     |                                             |            |           |            |                                                         |
|     | <b>902 Recreation Grounds</b>               |            |           |            |                                                         |
|     | Huggetts Lane Fencing                       | 50,000     |           | 0          |                                                         |
|     | Tott Yew Play Area                          | 15,000     |           | 0          |                                                         |
|     | Tott Yew Green Gym                          | 16,250     |           | 0          |                                                         |
|     | <b>903 Amenities</b>                        |            |           |            |                                                         |
|     | Streetlight Columns                         |            |           | 50,000     |                                                         |
|     | Signage/Noticeboards                        |            |           | 10,000     |                                                         |
|     | Freshwater Square/Farmlands Way Xmas Lights |            |           | 2,500      |                                                         |
|     | <b>904 Finance &amp; General Purposes</b>   |            |           |            |                                                         |
|     | Bus Shelters                                | 2,000      | 2,000     | 2,000      |                                                         |
|     |                                             |            |           |            |                                                         |
|     |                                             |            |           |            |                                                         |
|     | <b>Total CIL Earmarked</b>                  | 386,750    | 280,000   | 709,500    |                                                         |
|     | <b>CIL Funds Available</b>                  | 615,044    |           | 595,018.56 |                                                         |
|     |                                             | 228,294    |           |            |                                                         |
|     |                                             |            |           |            |                                                         |
|     |                                             |            |           |            |                                                         |
|     |                                             |            |           |            |                                                         |
| 310 | CIL Received per year                       | 203,088.08 | 85,930.47 | 229,536.61 |                                                         |



Parish Clerk  
The Parish Office, The Triangle  
Willingdon  
East Sussex BN20 9PJ



Office Hours 9 am to 1 pm  
Monday to Friday

Telephone : 01323 489603  
email: ParishClerk@

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[www.willingdonandjevington.org.uk](http://www.willingdonandjevington.org.uk)

### **Terms of Reference for Planning, Highways and Licensing Committee**

|                                    |                     |
|------------------------------------|---------------------|
| Appointed by                       | <b>Full Council</b> |
| Number of Members                  | <b>Unlimited</b>    |
| Membership Renewed                 | <b>Annually</b>     |
| Minimum number of meetings         | <b>12 per annum</b> |
| Delegated authority for decisions  | <b>Yes</b>          |
| Delegated authority for own budget | <b>No</b>           |
| Can appoint Sub-Committee          | <b>Yes</b>          |

#### **Areas of responsibility**

1. To consider and respond to Wealden District Council; South Downs National Park Authority and East Sussex County Council or any successor body on all planning applications and planning policy consultations including planning enforcement, conservation areas and tree preservation matters.
2. To deal with all highway matters with the exception of street lighting.
3. To deal with all licensing matters.
4. To represent the Parish Council at all meetings dealing with planning, highways (except for street lighting) and licensing matters at any meeting/hearing called by Wealden District Council, South Downs National Park Authority, East Sussex County Council or the planning Inspectorate or any successor body.
5. To appoint a strengthening Local Relationships Sub Committee annually to deal with those highway matters dealt with by that committee under their Terms of Reference.



| Company                        | Option                           | System Details                                                                                               | System Cost | Power Supply | Total Cost       |
|--------------------------------|----------------------------------|--------------------------------------------------------------------------------------------------------------|-------------|--------------|------------------|
| <b>Bourne Air Conditioning</b> | Option 1 – Daikin Multi Split    | 5.0kW outdoor unit with 3.5kW Perfera unit for the Main Office and 2.5kW Perfera unit for the Meeting Room   | £3,757.00   | £580.00      | <b>£4,337.00</b> |
| <b>Bourne Air Conditioning</b> | Option 2 – Panasonic Multi Split | 5.0kW outdoor unit with 3.5kW Etherea unit for the Main Office and 2.5kW Etherea unit for the Meeting Room   | £3,551.00   | £580.00      | <b>£4,131.00</b> |
| <b>Bourne Air Conditioning</b> | Option 3 – Midea Multi Split     | 5.3kW outdoor unit with 3.5kW Solstice unit for the Main Office and 2.6kW Solstice unit for the Meeting Room | £3,191.00   | £580.00      | <b>£3,771.00</b> |
| <b>LRS</b>                     | Option 1 – Single Split Units    | Two separate systems: 3.5kW Daikin Comfora for the Main Office and 2.0kW Daikin Comfora for the Meeting Room | £3,104.00   | £550.00      | <b>£3,654.00</b> |
| <b>LRS</b>                     | Option 2 – Daikin Multi Split    | Single 5kW Daikin outdoor unit serving 3.5kW and 2.0kW Daikin Comfora indoor units                           | £3,594.00   | £300.00      | <b>£3,894.00</b> |

The office has considered all available options and our preferred choice is Bourne Air Conditioning – Option 1: Daikin Multi Split. This option was recommended by Bourne as the best-performing air conditioning system, with the added benefit of providing heating. Bourne would also complete the power supply works as part of the installation. Their quotation includes removal of all rubbish and packaging from site, external trunking, a seven-year parts warranty, a one-year labour guarantee, and the first year's service agreement free of charge.



