

Parish Clerk
The Parish Office, The Triangle
Willingdon
East Sussex BN20 9PJ



Office Hours 9 am to 1 pm
Monday to Friday

Telephone: 01323 489603
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To Chair and Members of the Planning, Highways and Licensing Committee
Councillors: Andy Watkins (AW) (Chair), Ben Clennell (BC), Dionne Daniel (DD), Christine Payne MBE (CP),
Fran Pritchett (FP), John Pritchett BEM (JP), Sally Morris (SM)
(With copies to other Members for information.)

You are summoned to a meeting of the **PLANNING, HIGHWAYS AND LICENSING COMMITTEE**
To be held on **Monday 14th September 2026 at 7:00pm.**
Willingdon Community Hub Library, Coppice Ave, Willingdon, Eastbourne BN20 9PN.

Signed: *S. Standen*

8th September 2026

Suzy Standen-Payne (Parish Clerk and RFO to Willingdon and Jevington Parish Council)

AGENDA

The public have a right and are welcome to attend.

The press and public are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admission to Meetings) Act, 1960. Meetings may be recorded in line with the protocol agreed by the Parish Council (copies available on request).

- 1. Apologies, Councillors not present and substitute Members.**
- 2. To accept the minutes as a true and accurate record of the meetings of:**
 - i) Planning, Highways and Licensing Committee 24th August 2026
- 3. Declarations of interest: To receive notices of declaration, personal & prejudicial, in respect of items on this agenda.**
- 4. Public Question Time - to deal with any questions received from members of the public**
- 5. Planning Applications**

Plan Number	Address	Proposed Works
WD/2026/1596/LB	Garages to rear of and land to front of 21 Eastbourne Road, Willingdon, BN20 9LE	Proposed conversion of 2 no. garages to create 1 no. Dwelling house (classC3) plus provision of new parking area within Eastern part of the site with amended access onto Eastbourne Road.

SDNP/26/03324/LIS	The Eight Bells , Jevington Road, Jevington, East Sussex, BN26 5QB	Installation of replacement white upvc windows in a fenced-off area to the rear
WD/2026/1762/FA	9 The Crescent, Lower Willingdon, BN20 9RN	Variation of condition 3 of WD/2016/2550/F (Removal of existing single-storey additions. Erection of single-storey extension to the front and rear and associated alterations) To substitute the approved drawings to allow retention of the existing single-storey structure to the side with a small extension and for a revised front extension and associated fenestration alterations.

6. Planning Decisions

Plan Number	Address	Decision	Comments
WD/2026/1312/F	80 Eastbourne Road, Lower Willingdon, BN20 9NT	Approve	Objections

7. Application No: WD/2026/1158/F – 52 Wannock Gardens, Polegate, BN26 5PA

Single storey side extension – to review the outcome of the Minors Planning Committee meeting held on 9 September 2026.

8. Enforcement matters for consideration and decision

9. Highway and Licensing matters for consideration and decision

10. Urgent items – for noting or referral to next agenda for Full Council or appropriate committee / sub-committee

11. Confirm the date of the next meeting – Monday 5th October 2026 at 7.00 pm

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The minutes of the **PLANNING, HIGHWAYS AND LICENSING COMMITTEE**

Held on **Monday 24th August 2026 at 7.00pm**

At The Willingdon Hub Community Library, Coppice Ave, Willingdon.

Present: Cllrs Andy Watkins (AW) - (Chair), Ben Clennell (BC), Dionne Daniel (DD), Christine Payne MBE (CP), Sally Morris (SM).

Also present: Suzy Standen-Payne (Parish Clerk and RFO)

Item	Subject	Action by
<u>P26/90</u>	<u>Apologies, Councillors not present and substitute Members</u> There were apologies from Cllr John Pritchett BEM and Cllr Fran Pritchett These apologies were NOTED and ACCEPTED .	
<u>P26/91</u>	<u>To accept the minutes of the meetings of Planning, Highways and Licensing Committee held on 3rd August 2026 and Strengthening Local Relationships held on 27th July 2026</u> <u>RESOLVED:</u> To accept the minutes of Monday 03 rd August 2026 as a true and accurate record, and these were signed by Cllr Andy Watkins (Chair). <u>RESOLVED:</u> To accept the minutes of Monday 27 th July 2026 as a true and accurate record, and these were signed by Cllr Andy Watkins.	
<u>P26/92</u>	<u>Declarations of interest</u> There were no declarations of interest.	
<u>P26/93</u>	<u>Public Question Time</u> No members of the public attended.	

<u>P26/94</u>	<u>Planning applications.</u> WD/2026/1561/F 4 Combe Rise, Willingdon, BN20 9LG Removal of existing garage and conservatory. Erection of new conservatory, rear extension and carport Comments and Observations Willingdon and Jevington Parish Council have NO OBJECTIONS to this application. WD/2026/0170/LB St Mary's Church, Church Street, Willingdon, BN20 9HT. Repair to failed boundary wall of St Mary's church yard Comments and Observations Willingdon and Jevington Parish Council have NO OBJECTIONS to this application. WD/2026/0169/DC St Mary's Church, Church Street, Willingdon, BN20 9HT. Repair to failed boundary wall of St Mary's church yard. Comments and Observations Willingdon and Jevington Parish Council have NO OBJECTIONS to this application.													
<u>P26/95</u>	<u>Planning Decisions</u> <table border="1"><thead><tr><th>Plan Number</th><th>Address</th><th>Decision</th><th>Comments</th></tr></thead><tbody><tr><td>WD/2026/1160/F</td><td>3 DOWNS ROAD, WILLINGDON, BN22 0JH</td><td>Refuse</td><td>Objections</td></tr><tr><td>WD/2026/1209/F</td><td>10 THE CLOISTERS, WILLINGDON, BN22 0JW</td><td>Approve</td><td>No Objections</td></tr></tbody></table> Members NOTED the decisions made by Wealden District Council. Cllr Watkins mentioned the excellent reasons given for 3 Downs Road in refusing enclosure of an open plan area and asked that the Tree Warden be notified of the approval of 10 The Cloisters where a TPO was in place.	Plan Number	Address	Decision	Comments	WD/2026/1160/F	3 DOWNS ROAD, WILLINGDON, BN22 0JH	Refuse	Objections	WD/2026/1209/F	10 THE CLOISTERS, WILLINGDON, BN22 0JW	Approve	No Objections	SSP
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<u>P26/96</u>	<u>Enforcement Matters for consideration and decision</u> Members NOTED the response from Wealden Planning regarding TPO number: NO 57, 2005 Cllr Andy Watkins would like to do some more research into the matter and would report back at the next meeting.	AW												

<u>P26/97</u>	<u>Highway and Licensing matters for consideration and decision</u> Cllr Christine Payne reported on the response received from Transport Development and Planning regarding the request for a meeting about the new medical centre. Cllr Payne was pleased that the response showed the concerns raised by the Council had been taken on board, particularly the importance of the appropriate officers attending meetings or providing a report. Members remained concerned that it was still unclear who would be responsible for determining the type of crossing to be installed, whether toucan or pelican, and noted the difficulty in obtaining this information. Members also raised the importance of an early discussion, together with wider safety concerns. ACTION: Cllr Christine Payne and Suzy to contact Wealden to seek further information. Members discussed and agreed to escalating the matter if no response is received by the next Planning Meeting on 14th September. Members also noted the positive news regarding the C40 and East Sussex County Council's support for the introduction of a 20mph speed limit. Discussion took place regarding who should lead the project. RESOLVED: Members AGREED that Stephen Brookman should continue to lead on the 20mph speed limit and potential Community Funded Scheme, with the Parish Council supporting the process. ACTION: Suzy to arrange a meeting with Stephen Brookman and Members to discuss next steps.	CP/ SSP SSP
<u>P26/98</u>	<u>Land off Eastbourne Road, BN26 5DD Appeal -Planning Inspectorate ref:6008314</u> Suzy gave members an update on the Planning Inspectorate appeal, which she attended to present the Council's representation made in objection to the application. It was noted that the outcome was expected in September.	
<u>P26/99</u>	<u>Urgent items – for noting or referral to next agenda for Full Council or appropriate committee / sub-committee</u> Nothing urgent was reported.	
<u>P26/100</u>	The date of the next meeting was confirmed as Monday 14th September 2026 at 7.00pm	

The meeting was closed at 19.32

Signed Chair _____

Date _____

