

Parish Clerk
The Parish Office,
The Triangle,
Willingdon,
East Sussex,
BN20 9PJ



Office Hours 9.am to 1.pm.
Monday to Friday
Telephone: 01323 489603
Email: ParishClerk@
Willingdonandjevingtonparishcouncil.gov.uk
www.willingdonandjevington.org.uk

Willingdon and Jevington Parish Council Meeting

The minutes of the Meeting of the **Parish Council** held on **Monday 13th July 2026**
at the Trinity Church Community room, Coppice Avenue, Willingdon.

Present: Cllr John Pritchett BEM (Chair), Ben Clennell (BC), Dionne Daniel (DD), Sally Morris (SM), Ian Nisbet (IN), Christine Payne MBE (CP), Fran Pritchett (FP), Ruth Sheppard (RS), Daniel Shing (DS), Stephen Shing (SS), Andy Watkins (AW), Ryan Weedon (RW).

In attendance: Suzy Standen-Payne – Parish Clerk and RFO, Cllr Mickey Caira - East Sussex County Council-Polegate and Watermill, Lauren Tilbury – PCSO.

Item	Subject	Action by
PC26/69	Apologies, to receive and accept apologies from Councillors who could not be present and accept notification of substitutes. There were apologies from Cllr Martin Cooper, Helen Coote and Howard Coote who were away. There were apologies from Cllr Stephen Shing for anticipated lateness. These were NOTED and ACCEPTED.	
PC26/70	To accept the minutes from the Extraordinary Parish Council meeting held on Monday 15th June 2026 as a true and accurate record of the meeting. RESOLVED to ACCEPT the minutes from the Extraordinary Parish Council meeting held on Monday 15th June 2026 as a true and accurate record of the meeting, Cllr John Pritchett (Chair) then signed the minutes.	
PC26/71	Declarations of interest: To receive notices of declaration, personal and prejudicial, in respect of items on this agenda. Cllr Dionne Daniel declared an interest in the allotments.	
PC26/72	Public question time. This item shall last no more than 15 minutes or at the Chair's discretion, and no one contribution shall last more than 3 minutes. There were no members of the public in attendance. <i>7.02pm Standing orders were suspended*</i>	

	Cllr John Pritchett invited PCSO Lauren Tilbury to give a brief update on any crime in Willingdon and Jevington. PCSO Lauren had nothing specific to report other than they had dealt with the issues at The Triangle by upping their presence in the area. Cllr John Pritchett thanked Lauren for doing a good job. <i>7.03pm Standing orders were reinstated*</i>	
PC26/73	To receive and note the report from Parish Council Chair and questions from Council Members. Members NOTED the report from the Parish Council Chair and had no questions.	
PC26/74	To receive and note the report of Parish Clerk and receive questions from Members. Members NOTED the report from the Parish Clerk. SSP gave updates on The Triangle bridge, Windmill land, allotments and the recreation ground. The Windmill land remained with the solicitor, allotment works were progressing, and the Meadowburne Pavilion and Sports Pitches handover had been delayed until September due to ongoing service connection issues. Members also noted concerns regarding access to the pitch via the slope from the Meadowburne Pavilion, and that the gate had not yet been moved to the other side of the bridge. Cllr Ryan Weedon advised that, due to the level of delay, Barratt Homes had been asked whether compensation would be offered for the time lost. Barratt Homes had declined, referring to other works they considered they had provided. Cllr Weedon suggested the matter may need to be raised again. Action: SSP to ask Barratts about the steps, slope and gate.	SSP
PC26/75	To receive and note the report from County and District Councillors and questions from Members. Members noted the report from Cllr Mickey Caira, East Sussex County Councillor for Polegate and Watermill. Cllr Caira reported that he had visited the highways depot and received an update on a new pothole repair method being trialled, which aimed to make repairs more robust and longer lasting. Members were advised that a motion was due to be considered by East Sussex County Council regarding the possible withdrawal of the booking system at waste and recycling sites.	

	Members also discussed the Exceat Bridge works and noted the potential impact of traffic through Jevington. Concerns were also raised regarding the proposed Aldi access onto the A2270, particularly the potential impact on traffic and nearby residential roads. Cllr Caira also gave an update on Local Government Reorganisation. Members were advised that the Government was expected to make a decision before the parliamentary recess, including whether parts of Lewes District would move into the Brighton and Hove unitary authority. Cllr Caira explained that the financial impact on East Sussex County Council was not yet known and would depend on the final decision. Members noted that parish and town councils were not included in the reorganisation. Members discussed the possible impact on local assets, including the library, and noted that any transfer of assets would need careful consideration due to the associated costs. Members noted the report from Cllr Stephen Shing, East Sussex County Councillor. Cllr Daniel Shing advised that there was nothing to report from Wealden District Council at this time. No questions were raised.	
PC26/76	Questions to Committee Chairs and minutes for adoption by Full Council. RESOLVED: Members AGREED the ADOPTION of the following minutes: <i>Cllr Mickey Caira left the meeting at 7.53pm</i> i) Amenities – Cllr Dionne Daniel, minutes of 8th June 2026. ii) Finance & General Purposes – Cllr Ian Nisbet, minutes of 22nd June 2026. iii) Planning – Cllr Andy Watkins, minutes of 11th May 2026 and 1st June 2026. The Clerk advised that the committee meeting dates shown on the July agenda were incorrect for Recreation. The correct dates were confirmed as follows: iv) Recreation – Cllr Ryan Weedon, minutes of 18th May 2026.	
PC26/77	To note the reports of Parish Council Representatives. i) WDALC – to receive the representative’s report, the minutes of the meeting held on Wednesday 8th April 2026, and the draft minutes of the meeting held on Wednesday 7th July 2026. Members received the WDALC representative’s report and NOTED the minutes of the	

	meetings held on 8 April 2026 and 7 July 2026. Cllr Christine Payne reported that she had been elected Vice Chair of WDALC and was now a signatory. Cllr Martin Cooper had been appointed to the Management Committee, and Cllr Christine Payne would also be able to attend Management Committee meetings in her role as Vice Chair. Cllr Christine Payne also remained on the Standards Committee and had joined the Local Strategic Partnership. Members were advised that the Local Plan was progressing and that comments were expected in September/October. The Asset Disposal Framework was also discussed, with councils continuing to consider which assets they may or may not wish to take on. Cllr Christine Payne reported that Crowborough Town Council had raised concerns regarding the pressures they were facing in relation to the Crowborough site, including lack of support from the Home Office and the impact of demonstrations and information requests. Members were also advised that a discussion paper tabled by RALC had been presented regarding how local council associations may position themselves ahead of the introduction of unitary authorities. Cllr Christine Payne agreed to circulate the paper to Members and invited comments ahead of the next Management Committee meeting. ii) Polegate Windmill Trust. Members NOTED the written report received from Cllr Ryan Weedon. Cllr Ryan Weedon advised that the Chair and Secretary of Polegate Windmill Trust had stepped down for personal reasons, although they would continue to volunteer in a reduced capacity. The Trust was therefore seeking additional support from people willing to take on senior roles. Cllr Ryan Weedon reported that the Windmill continued to operate reasonably well, but that long-term planning remained a concern due to the need for significant structural repairs, particularly to the engine shed. The Trust would welcome support from anyone with relevant expertise, including project management, planning, legal and specialist heritage/building knowledge. Members noted that, should any urgent support be required from the Council, this may need to be considered sooner than the next quarterly report. iii) Willingdon Memorial Hall Cllr Christine Payne reported that there was nothing to report. iv) Wannock Hall.	
--	---	--

Cllr Fran Pritchett reported that Wannock Hall continued to hold regular coffee mornings, which were working well. There was nothing further to report.

v) Jevington Village Hall & Sports Club.

Cllr Ben Clennell reported that Jevington Village Hall had received funding from the Hall Trust for works to the front elevation, which had been completed. Further works had also been carried out using hall funds, including repointing of the chimney stack.

The proposed access and car park works remained outstanding, including improved disabled access. It was noted that this would be a significant project and that no further update on grant funding had been received.

Cllr Ryan Weedon reported that there had been limited home cricket matches at Jevington Recreation Ground so far this season. The Cricket Club was grateful to the Parish Council for arranging mowing of the pitch.

The issue with the mowing equipment had been resolved, so the additional approved cuts had not yet been used, although they were expected to be needed shortly. Members noted that the Sports Club would also appreciate consideration of using one approved cut at the start of next season.

vi) Library Charity Group Report.

Members **NOTED** the written report received from Cllr Ian Nisbet, and there were no further questions.

vii) Tree Warden

Tree Warden – Cllrs Ben Clennell and Martin Cooper had nothing to report.

viii) Cuckmere Community Bus.

Members **NOTED** the written report received from Cllr Ryan Weedon.

Cllr Ryan Weedon reported that the Cuckmere Community Bus had made a small profit during the previous year and continued to provide services to local events.

Members noted that driver recruitment remained a challenge, particularly due to D1 licence requirements for minibus drivers. The organisation continued to welcome volunteers with the appropriate licence.

Cllr Weedon advised that the Exceat Bridge works were likely to cause delays to some services towards Seaford and Newhaven. Members were invited to attend the 50th anniversary event which would take place in October.

Cllr Stephen Shing arrived at 8.03pm

Cllr Stephen Shing reported that there were no significant new matters from East

	Sussex County Council or Wealden District Council. Members noted that the transfer of property and land to town and parish councils had already been discussed. No questions were raised.	
PC26/78	Recommendations from Finance & General Purposes Committee 9th February 2026 i) To agree to adopt the Privacy Policy. RESOLVED: Members AGREED to adopt the Privacy Policy for Year 2026-2027 ii) To agree which committee is responsible for the wildflower area at Meadowburne. RESOLVED: Members AGREED that the wildflower area should come under the Amenities Committee. iii) To agree to adopt the Terms of Reference, including any delegated authority and reporting arrangements, for the following committees: RESOLVED: Members AGREED to ADOPT the Terms of Reference, including any delegated authority and reporting arrangements, for the following committees: Amenities, Cemetery, Events, Finance and General Purposes, and Recreation. Members AGREED that the wording for the Planning, Highways and Licensing Terms of Reference required amendment and should be referred back to the Planning Committee for review.	
PC26/79	To consider and approve the appointment of Mulberry as Internal Auditor for 2026/27 and to agree whether to enter into a one-year or three-year contract based on the quotation received. RESOLVED: Members AGREED to appoint Mulberry as Internal Auditor for 2026/27 and to enter into a three-year contract.	
PC26/80	Financial Matters 1. Finance Update i) To resolve to approve the March, April and May 2026 bank reconciliations. RESOLVED: Members AGREED to APPROVE the Bank Reconciliations for March, April and May 2026 ii) To resolve to approve the March, April and May 2026 payment lists. RESOLVED: Members AGREED to APPROVE the Payment Lists for March, April and May 2026 iii) To note the Income and Expenditure Budgetary Control Report to date.	

	Members NOTED the Income and Expenditure Budgetary Control Report. iv) To note CIL allocations. Members NOTED the CIL Allocations. Members discussed the allocations for sports facilities, the wildflower area and allotments. It was noted that a further CIL meeting would be needed to review the allocations and consider whether any updates were required, including possible use of funding for access improvements between Meadowburne Pavilion and the sports pitches. ACTION: SSP to arrange a CIL meeting. v) To note the CIL and Earmarked Reserves. Members NOTED the CIL and Earmarked Reserves. vi) To consider the grant application from Sussex Air Ambulance and agree whether to award £500. RESOLVED: Members AGREED to APPROVE the grant application from Sussex Air Ambulance for £500.	SSP
PC26/81	Urgent items – for noting or referral to next agenda for Full Council or appropriate committee/sub-committee. Cllr Ruth Sheppard asked about the recent vandalism at The Triangle, including the removal and damage of a bench. It was noted that the bench had been relocated to the allotments, as it was no longer suitable for use in its original location. SSP reported that the office CCTV did not provide suitable night-time coverage to identify those responsible. A quotation had been received to upgrade the cameras, and that this would be progressed. Cllr Ben Clennell raised concerns regarding silt at the pond/ditch at Green Lane. It was noted that the contractor was due to carry out the annual clearance in September, and SSP would follow this up. Cllr Ryan Weedon raised concerns reported by residents regarding significant bumps in the road on the A2270 near Huggett's Lane, which were considered a risk to cyclists and motorcyclists. Members noted that the matter had been reported to East Sussex Highways and that it would be followed up.	SSP
PC26/82	Date of next Full Council meeting Monday 5th October 2026.	

Meeting ended at 8.37pm.

Signed: _____ **Date:** _____